



# CITY OF CUPERTINO

## Legislation Details (With Text)

**File #:** 16-1764 **Version:** 1 **Name:**  
**Type:** Ordinances and Action Items **Status:** Adopted as Amended  
**File created:** 6/6/2016 **In control:** City Council  
**On agenda:** 8/2/2016 **Final action:** 8/2/2016  
**Title:** Subject: Propose amendments to the Policy and Procedures Manual for Administering Deed-Restricted Affordable Housing Units (the BMR Manual). The proposed changes clarify and expand procedures and requirements for (1) Section 2.2 on Conflict of Interest to exclude from purchase or rent of any BMR unit any City or consultant employees and officials who have policy-making authority or influence regarding City housing programs, participate in making decisions regarding City housing programs, administer City housing programs, or whose salary is paid in any part from a City housing program; and (2) Section 5.0 on the Appeal Process to streamline the process and to ensure that an appeal can be concluded before a BMR unit is sold

### Sponsors:

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### Code sections:

**Attachments:** 1. Staff Report, 2. A - Draft Resolution, 3. B - BMR Administrative Manual\_revised clean, 4. C - BMR Manual\_redline, 5. D - HC Resolution No 16-03-BMR Manual

Date	Ver.	Action By	Action	Result
8/2/2016	1	City Council	Adopted as amended	

**Subject:** Propose amendments to the Policy and Procedures Manual for Administering Deed-Restricted Affordable Housing Units (the BMR Manual). The proposed changes clarify and expand procedures and requirements for (1) Section 2.2 on Conflict of Interest to exclude from purchase or rent of any BMR unit any City or consultant employees and officials who have policy-making authority or influence regarding City housing programs, participate in making decisions regarding City housing programs, administer City housing programs, or whose salary is paid in any part from a City housing program; and (2) Section 5.0 on the Appeal Process to streamline the process and to ensure that an appeal can be concluded before a BMR unit is sold

Adopt Resolution No. 16-084 amending the Policy and Procedures Manual for Administering Deed-Restricted Affordable Housing Units (Below Market Rate (BMR) Manual)