



CITY OF CUPERTINO

AGENDA

TICC

10185 North Stelling Road, Quinlan Conference Room

Tuesday, January 14, 2025

7:00 PM

Special Meeting

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Quinlan Community Center, 10185 N. Stelling Road
- 2) The meeting will also be streamed live on and online at <https://youtube.com/@cupertinocitycommission>

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Quinlan Community Center, 10185 N. Stelling Road
- 2) E-mail comments by 4:00 p.m. on Tuesday, January 14, to the legislative body at TICC@cupertino.gov. These e-mail comments will also be posted to the City's website after the meeting.

Oral public comments may be made during the public comment period for each agenda item.

Members of the audience who address the legislative body must come to the lectern/microphone and are requested to complete a Speaker Card and identify themselves. Completion of Speaker Cards and identifying yourself is voluntary and not required to attend the meeting or provide comments.

NOTICE AND CALL FOR A SPECIAL MEETING OF THE TECHNOLOGY, INFORMATION, AND COMMUNICATIONS COMMISSION

NOTICE IS HEREBY GIVEN that a special meeting of the Technology, Information, and Communications Commission is hereby called for Tuesday, January 14, 2025, commencing at 7:00 p.m. in Quinlan Community Center Conference Room, 10185 North Stelling Road, Cupertino, California 95014. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading, "Special Meeting."

SPECIAL MEETING**ROLL CALL****APPROVAL OF MINUTES**

1. Subject: Approve the September 25, 2024, special meeting minutes
Recommended Action: Approve the September 25, 2024, special meeting minutes.
[A - Draft Minutes](#)

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

WRITTEN COMMUNICATIONS**NEW BUSINESS**

2. Subject: Elect Chair and Vice Chair positions
Recommended Action: Elect Chair and Vice Chair positions
3. Subject: Review TICC 2025 Schedule and Work Plan
Recommended Action: Review TICC 2025 Schedule and Workplan
[A - Schedule and Work Plan 2025](#)
4. Subject: Augmented Reality (AR) McClellan Ranch App Tour Debrief
Recommended Action: Receive debrief on Augmented Reality (AR) McClellan Ranch App Tour from Commissioner Donthi

OLD BUSINESS

5. Subject: Provide update on promoting the Santa Clara County Sheriff's Office Camera Registry Program
Recommended Action: Provide update on promoting the Santa Clara County Sheriff's Office Camera Registry Program
6. Subject: Receive Cybersecurity Working Group Report from Commissioners Donthi and Kumar
Recommended Action: Receive Cybersecurity Working Group Report from Commissioners Donthi and Kumar

STAFF AND COMMISSION REPORTS

7. Subject: Receive Commissioners Report
Recommended Action: Receive Commissioners Report

FUTURE AGENDA SETTING**ADJOURNMENT**

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request in advance by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the City Council, Commissioners or staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.



CITY OF CUPERTINO

Agenda Item

24-13481

Agenda Date: 1/14/2025
Agenda #: 1.

Subject: Approve the September 25, 2024, special meeting minutes

Approve the September 25, 2024, special meeting minutes.

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Special Meeting

September 25, 2024, 7:00 p.m.

Quinlan Conference Room

10185 N. Stelling Road

DRAFT MINUTES

CALL MEETING TO ORDER

Meeting was called to order at 7:06 pm

ROLL CALL

Commissioners Present: Prabir Mohanty, Emma Shearin, Mukesh Garg, Balaram Donthi, Sudeep Kumar

Staff Present: Teri Gerhardt, CGCIO, Chief Technology Officer (CTO)
Tommy Yu, CGCIO, Infrastructure (IT) Manager

APPROVAL OF MINUTES

1. Subject: Approve the July 3, 2024, regular meeting minutes.

Vice Chair Shearin made a motion to approve the July 3, 2024, regular meeting minutes.

Chair Mohanty second the motion.

Motion passes unanimously.

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes per person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

NEW BUSINESS

2. Subject: Review proposed staff amendments to TICC Cupertino Municipal Code Chapter 2.74

Infrastructure Manager Yu presented the PowerPoint on file in the Commission records.

The presentation covered background on TICC Municipal Code, Purpose of proposed staff amendments, proposed amendment highlights, and next steps.

The Commission discussed and asked questions, acknowledging staffs proposed changes.

3. Subject: Provide update on promoting the Santa Clara County Sheriff's Office camera Registry Program

Infrastructure Manager Yu provided the following update:

Yu mentioned staff is working with City Managers Offices of Emergency and Communications to develop marketing strategy. Staff Liaison Yu provided background on the item and next steps including doing a social media campaign that covers posts on Nextdoor, Facebook, and the City's social media channels.

The Commission and Staff Liaison Yu discussed working with the Communications team to develop a strategy including the Commission's recommendations and distribute via the Block Leaders Program while working with the Sheriff's Office and Office of Emergency Management on best practices on what to advertise and how to advertise.

The Commission thanked IT Manager Yu.

4. Subject: Review the Draft TICC Annual Report to City Council Presentation

The Commission and Chief Technology Officer Gerhardt reviewed the PowerPoint on file in the Commissions records.

The presentation introduced the Commissioners, referenced the Commission Muni Code, and summarized the Commissions accomplishments and future initiatives.

5. Subject: Receive Overview of the City's Artificial Intelligence (AI) Policy

Chief Technology Officer Gerhardt presented the PowerPoint on file in the Commissions records.

The Presentation reviewed Policy Objectives, Key Principles for AI System, Roles and Responsibilities, General Guidelines for AI Systems, Acceptable and Prohibited uses, concluding with enforcement.

The Commission discussed and asked questions, thanking CTO Gerhardt.

6. Receive Cybersecurity Subcommittee report from Commissioners Donthi and Kumar

Commissioner Kumar presented a General Plan Outline to the Commission on file in the Commissions Records.

Commissioner Kumar relayed he and Commissioner Donthi have narrowed down their top ideas to Cyberbullying Prevention & Awareness Program for Students, Mentorship Program for Youth, and Senior Cybersecurity Workshops.

Next steps will include presenting their research at the November regular meeting, as well as providing the group with an overview of how they would approach each option.

The Cybersecurity subcommittee's objectives will be to find and recommend appropriate venue(s), while taking into consideration limited staff resources.

The Commission discussed and asked questions, thanking the Subcommittee for the report.

OLD BUSINESS

7. **Subject: Review TICC 2024 Schedule and Work Plan**

The Commission reviewed and discussed the Schedule and Workplan. As part of Review, Commissioners availability was discussed.

The Commission concluded confirming availability for the next regular meeting on November 6, 2024.

STAFF AND COMMISSION REPORTS

6. **Review Mayor's Meeting 2024 Calendar**

Chair Mohanty and Vice Chair Shearin assigned attendance for the mayor's meeting. November 20 (zoom): Vice Chair Shearin

7. **Receive update from Mayor's meeting with Commissioners.**

General updates provided by Chair Mohanty who attended the July meeting.

8. **Subject: Receive Commissioners Report**

General updates provided.

FUTURE AGENDA SETTING

ADJOURNMENT

Chair Mohanty adjourned the meeting at 8:20 pm.

SUBMITTED BY:

APPROVED BY:

Marilyn Pavlov, Commission Secretary

Prabir Mohanty, Chair



CITY OF CUPERTINO

Agenda Item

25-13649

Agenda Date: 1/14/2025
Agenda #: 2.

Subject: Elect Chair and Vice Chair positions

Elect Chair and Vice Chair positions



CITY OF CUPERTINO

Agenda Item

24-13483

Agenda Date: 1/14/2025
Agenda #: 3.

Subject: Review TICC 2025 Schedule and Work Plan

Review TICC 2025 Schedule and Workplan

Technology, Information, and Communications Commission 2025 Schedule and Work Plan					
January 14 Meeting	March 5 Meeting	May 7 Meeting	July 2 Meeting	September Date tbd Meeting	November 5 Meeting
Approve prior meeting minutes	Approve prior meeting minutes	Approve prior meeting minutes	Approve prior meeting minutes	Approve prior meeting minutes	Approve prior meeting minutes
Elect Chair and Vice Chair positions	tbd	<i>Study Robo-Taxis in Cities</i>	tbd	tbd	tbd
2025 Work Plan	tbd	tbd	tbd	tbd	tbd

Summary of Duties – Powers – Responsibilities of Technology, Information, and Communications Commission

Source: Cupertino, CA Municipal Code, Chapter 2.74.060: TICC

The Cupertino Technology, Information, and Communications Commission shall have the following duties, powers and responsibilities, and such others as the members shall be entrusted with by the City Council from time to time. The commission shall:

1. Advise the City Council and City Manager on all matters relating to technology, information, and communications within the City of Cupertino;
2. Serve as a liaison between the City, the public and the technology, information, and communications providers in enhancing information and education. Such activities include providing an opportunity for input to residents and disseminating noncommercial, educational materials about technology, information, and communications services;
3. Provide support for community access television, especially public and educational access, and give guidance when needed for development and implementation of access channels and programming;
4. Recommend ways to foster the City's best use of technology, information, and communications infrastructure and services for the maximum benefit of the community; and
5. Provide education to the community on the responsible and safe use of technology, information, and communications infrastructure and services, including cybersecurity education and best practices.

(Ord. 1965, (part), 2005: Ord. 1722, (part), 1996; Ord. 1714, (part), 1996; Ord. 24-2267, Att. A (part), 2024)



CITY OF CUPERTINO

Agenda Item

24-13482

Agenda Date: 1/14/2025
Agenda #: 4.

Subject: Augmented Reality (AR) McClellan Ranch App Tour Debrief

Receive debrief on Augmented Reality (AR) McClellan Ranch App Tour from Commissioner Donthi



CITY OF CUPERTINO

Agenda Item

24-13399

Agenda Date: 1/14/2025
Agenda #: 5.

Subject: Provide update on promoting the Santa Clara County Sheriff's Office Camera Registry Program

Provide update on promoting the Santa Clara County Sheriff's Office Camera Registry Program



CITY OF CUPERTINO

Agenda Item

24-13347

Agenda Date: 1/14/2025
Agenda #: 6.

Subject: Receive Cybersecurity Working Group Report from Commissioners Donthi and Kumar

Receive Cybersecurity Working Group Report from Commissioners Donthi and Kumar



CITY OF CUPERTINO

Agenda Item

25-13648

Agenda Date: 1/14/2025
Agenda #: 7.

Subject: Receive Commissioners Report

Receive Commissioners Report