



**CUPERTINO**

# CITY OF CUPERTINO

## AGENDA

### PARKS AND RECREATION COMMISSION

10185 North Stelling Road, Quinlan Conference Room

Thursday, May 1, 2025

7:00 PM

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Quinlan Community Center, 10185 North Stelling Road
- 2) The meeting will also be streamed live on and online at <https://youtube.com/@cupertinocitycommission>

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Quinlan Community Center.
- 2) E-mail comments by 4:00 p.m. on Thursday, May 1 to the legislative body at [parksandrecreationcommission@cupertino.gov](mailto:parksandrecreationcommission@cupertino.gov). These e-mail comments will also be posted to the City's website after the meeting.

Oral public comments may be made during the public comment period for each agenda item.

Members of the audience who address the legislative body are requested to complete a Speaker Card and identify themselves. Completion of Speaker Cards and identifying yourself is voluntary and not required to attend the meeting or provide comments.

#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: April 3, 2025 Parks and Recreation Commission Meeting Minutes  
Recommended Action: Review and approve the April 3, 2025 Parks and Recreation Commission meeting minutes.  
[A - Draft Minutes](#)

#### POSTPONEMENTS

#### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

## **WRITTEN COMMUNICATIONS**

### **OLD BUSINESS**

### **NEW BUSINESS**

2. Subject: Progress report on the Lawrence-Mitty Park and Trail Project  
Recommended Action: Receive presentation on the progress of the Lawrence-Mitty Park and Trail Project.
3. Subject: Parks and Recreation Department Indoor Facility Rentals  
Recommended Action: Receive presentation on the Parks and Recreation Department indoor facility rentals.
4. Subject: Commissioner Discussion on Senior Services  
Recommended Action: Receive proposal from Chair Swamy on senior services.

## **STAFF AND COMMISSION REPORTS**

### **FUTURE AGENDA SETTING**

### **ADJOURNMENT**

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request in advance by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

**IMPORTANT NOTICE:** *Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the City Council, Commissioners or staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City website and kept in packet archives. Do*

*not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*



# CITY OF CUPERTINO

## Agenda Item

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**25-13928**

**Agenda Date: 5/1/2025**  
**Agenda #: 1.**

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Subject: April 3, 2025 Parks and Recreation Commission Meeting Minutes

Review and approve the April 3, 2025 Parks and Recreation Commission meeting minutes.



**CITY OF CUPERTINO  
PARKS AND RECREATION COMMISSION  
10185 N Stelling Rd, Quinlan Conference Room  
Thursday, April 3, 2025  
7:00 PM  
DRAFT MINUTES**

**CALL TO ORDER**

Chair Swamy called the Parks and Recreation Commission meeting to order at 7:00 p.m. in the Quinlan Community Center Conference Room, 10185 N Stelling Rd.

**ROLL CALL**

Commissioners present: Seema Swamy, Claudio Bono, Carol Stanek, Gopal Kumarappan, Sheela Sreekanth  
Commissioners absent: None  
Staff present: Sonya Lee, Jessica Suntay, Susan Michael, Jacinta Liang, Chad Mosley  
Guest speakers: None

**APPROVAL OF MINUTES**

1. Subject: March 6, 2025 Parks and Recreation Commission Meeting Minutes  
Recommended Action: Review and approve the March 6, 2025 Parks and Recreation Commission meeting minutes.

Vice Chair Bono motioned to approve the March 6, 2025 Parks and Recreation Commission meeting minutes as submitted. Commissioner Sreekanth seconded. Motion carried unanimously.

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

None

**WRITTEN COMMUNICATIONS**

None

**OLD BUSINESS**

None

## **NEW BUSINESS**

2. Subject: Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan.

Recommended Action: Receive presentation and provide input on the development of the proposed Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan as related to Parks and Recreation.

Susan Michael, Capital Improvement Programs (CIP) Manager, presented on the FY 24-25 achievements, existing CIP project statuses, proposed FY 25-26 CIP and 5-year plan, and next steps.

CIP Manager Michael and Public Works Director Mosley were available for questions and comments from the Commissioners.

Commissioners asked clarifying questions and made comments.

Commissioner Stanek requested that the Lawrence-Mitty Park and Trail project design come back to Commission before going to City Council.

3. Subject: Fiscal Year 2025-26 Community Funding Application Evaluations and Recommendation to City Council

Recommended Action: Receive staff report, allow for clarifying questions, receive public comment, receive Commissioner scoring, consider evaluations, and decisions to provide funding recommendation to City Council for the Fiscal Year 2025-26 Community Funding applications.

Sonya Lee, Recreation Manager, introduced Jacinta Liang, Management Analyst, to present on the item. Management Analyst Liang presented on the eligibility and evaluation process for community funding.

Chair Swamy opened public comment.

Deepali Pathak, Leela Rao, and Sumedha Kumar, representing ElderAid, presented as submitted and spoke in support of the organization.

Soheila Mozayan spoke in support of Via Rehabilitation Services.

Nirvann and Abigail, representing Active Circle, spoke in support of the organization.

Chair Swamy closed public comment.

The Commissioners scored each applicant, and staff compiled the data in *Attachment D – Evaluation Totals Form* for the Commission’s reference and discussion. Commissioners adjusted scores to ensure there were no duplicate individual Commissioner rankings. Staff reordered the organizations by Commission average and ranking and Commissioners discussed.

Chair Swamy motioned to recommend to City Council to fund the following for the Community Funding Grant Program Fiscal Year 2025-26 totaling \$32,500:

- 1.) No Time to Waste – \$5,000
- 2.) ElderAid – \$5,000
- 3.) Active Circle – \$2,000
- 4.) Special Olympics Northern California – \$5,000
- 5.) AINAK – \$ 4,000
- 6.) Cupertino Symphonic Band – \$3,000
- 7.) Remember the ToothFairy – \$1,000
- 8.) Friends of Deer Hollow Farm – \$2,000
- 9.) iTalented – \$900
- 10.) Via Rehabilitation Services – \$1,000
- 11.) Rotary Club of Cupertino – \$1,600
- 12.) West Valley Community Services – \$2,000
- 13.) Chinese American Coalition for Compassionate Care – \$0
- 14.) Innovart Foundation – \$0
- 15.) Asian American Parents Association – \$0

and if there is additional funding available, to fund the organizations requested amount in rank order at Council’s discretion. Vice Chair Bono seconded. Motion carried unanimously.

#### **STAFF AND COMMISSION REPORTS**

Chair Swamy reported on the March Mayor’s Commissioners meeting.

Recreation Manager Lee presented the Liaison’s update as submitted.

Commissioner Kumarappan reported on the Big Bunny 5K and Cupertino Little League’s opening ceremonies.

Commissioner Sreekanth reported on the Big Bunny 5K.

#### **FUTURE AGENDA SETTING**

None

**ADJOURNMENT**

Chair Swamy adjourned the meeting at 10:12 p.m. to the May 1, 2025 meeting at 7:00 p.m.

Respectfully Submitted by,

Jessica Suntay, Administrative Assistant  
Parks and Recreation Department

*Minutes approved at the \_\_\_\_ regular meeting*

DRAFT





# CITY OF CUPERTINO

## Agenda Item

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**25-13929**

**Agenda Date: 5/1/2025**  
**Agenda #: 2.**

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Subject: Progress report on the Lawrence-Mitty Park and Trail Project

Receive presentation on the progress of the Lawrence-Mitty Park and Trail Project.



# CITY OF CUPERTINO

## Agenda Item

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**25-13930**

**Agenda Date: 5/1/2025**  
**Agenda #: 3.**

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Subject: Parks and Recreation Department Indoor Facility Rentals

Receive presentation on the Parks and Recreation Department indoor facility rentals.



# CITY OF CUPERTINO

## Agenda Item

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**25-13931**

**Agenda Date: 5/1/2025**  
**Agenda #: 4.**

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Subject: Commissioner Discussion on Senior Services

Receive proposal from Chair Swamy on senior services.