



**CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
Teleconference Meeting
Thursday, December 1, 2022
7:00 PM
MINUTES**

CALL TO ORDER

Chair Xu called the meeting to order at 7:00 p.m. via remote teleconference.

ROLL CALL

Commissioners present: Xiangchen (Minna) Xu, Gopal Kumarappan, Carol Stanek
Commissioners absent: Sashikala Begur, Seema Swamy
Staff present: Rachelle Sander, Jessica Javier
Guest speakers: None

APPROVAL OF MINUTES

1. Subject: November 17, 2022 Parks and Recreation Commission Special Meeting Minutes

Recommended Action: Review and approve the November 17, 2022 Parks and Recreation Commission special meeting minutes.

Item postponed to the next commission meeting due to lack of quorum for a vote.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

2. Subject: Suggestions for Fiscal Year 2023-2024 Capital Improvement Program

Recommended Action: Suggest possible items for Fiscal Year 2023-2024 Capital Improvement Program.

Rachelle Sander, Director of Parks and Recreation, introduced the item and reviewed the staff report and current projects under the commission.

Commissioners asked clarifying questions.

Commissioner Stanek and Commissioner Kumarappan suggested DOLA (Dog Off-Leash Area) park amenity improvements including benches, fences, and water fountains.

Commissioner Stanek suggested incorporating labyrinths into the parks.

3. Subject: Update on the Cupertino Community Funding Grant Program Policy
Recommended Action: Receive an update on the Cupertino Community Funding Grant Program Policy.

Director Sander reviewed the staff report with the changes approved by City Council for the Cupertino Community Funding Grant Program Policy.

Commissioners asked clarifying questions.

Commissioner Stanek expressed concerns by the applicants surrounding them not being able to present or answer questions by City Council during the final decision.

4. Subject: Consider Canceling the January 2023 Parks and Recreation Commission Meeting
Recommended Action: Cancel the January 2023 Parks and Recreation Commission Meeting.

Commissioner Kumarappan motioned to cancel the January 2023 Parks and Recreation commission meeting. Commissioner Stanek seconded. Motion passed with 3 yes and 2 absent.

STAFF AND COMMISSION REPORTS

5. Subject: Monthly Update Reports
Recommended Action: Receive monthly update reports from the Director of Parks and Recreation and commissioners.

Commissioner Kumarappan reported on a community member's concern for the athletic field use policy and associated fees.

Director Sander provided the Director's update on the following:

- (City Work Program Item FY 22-23) New DOLA trials are starting at Monta Vista and Linda Vista Park, beginning on December 9 and running through March. For more information, please visit Cupertino.org/DOLA.
- City of Cupertino Holiday Events
 - o Tree Lighting – Friday, December 2 from 6 to 8 p.m. at Quinlan Community Center. Open to all, no advanced registration required for the event.
 - o For the following holiday events, registration is required.
 - Breakfast with Santa – Saturday, December 3
 - Signing Santa – Saturday, December 10 from 2 to 4 p.m. at Quinlan Community Center
 - Santa Visits – 15-Minute Visits to your home

COMMISSIONER ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

Commissioners to attend the upcoming Mayor's meetings as follows:

December – Commissioner Stanek

January – Chair Xu

FUTURE AGENDA SETTING

None

ADJOURNMENT

Chair Xu adjourned the meeting at 7:56 p.m. to the January 5, 2023 meeting at 7:00 p.m.

Respectfully Submitted by,



Jessica Javier, Administrative Assistant
Parks and Recreation Department

Minutes approved at the 02.02.23 regular meeting