

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Special Meeting

January 27, 2022, 6:00 p.m.

APPROVED MINUTES

CALL MEETING TO ORDER

Chair Garg called the meeting to order at 6:05 pm

ROLL CALL

Commissioners Present: Mukesh Garg, Naidu Bollineni, Rajaram Soundararajan
Commissioners Tardy: Eliza Du, Ph. D., Prabir Mohanty,
Staff Present Bill Mitchell, Chief Technology Officer (CTO)
Guest Speakers: None

APPROVAL OF MINUTES

1. **Subject: Approve Minutes from the January 5, 2022, regular meeting.**

Commissioner Raj moved to approve the minutes from the January 5, 2022, regular meeting. Vice Chair Bollineni second the Motion.

Motion passed 3-2 with Commissioners Du and Mohanty tardy.

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes a person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

WRITTEN COMMUNICATIONS

A. None

Commissioner Du and Mohanty joined the Special meeting,

NEW BUSINESS

2. **Subject: Receive a progress report on digitization of City Business processes.**

CTO Mitchell presented a PowerPoint,

The presentation consisted of:

- Review of Online services past presentation
- Recent work

- Q&A

As part of the Presentation, CTO Mitchell discussed:

Recent Activity of online Services pertaining to Residents and Customers like:

- Enhancement of Building Permit Application by adding electronic Signature
- Residential Solar Permit no online
- Outdoor Dining & Operations Permits
- Preliminary Plan Review
- Tree Request Form
- Business License

Recent Activity of online Services pertaining to Employees

- Covid
- The HUB, our organizations Intranet
- Digital Forms for various HR services

Chair Garg requested an update on digitization of City business procedures twice a year.

The Commission thanked CTO Mitchell for the informative update.

OLD BUSINESS

3. Review TICC FY22 Work Program

Mr. Mitchell provided an update:

Adaptive Traffic Signaling and Multimodal Traffic Count: The equipment has been installed, configured, and operating. Staff will begin analyzing data at the end of June 2022.

The intersections involved are:

- DeAnza & Mariani
- DeAnza & 280N
- DeAnza & 280S
- DeAnza & Homestead

Climate Monitoring and Noise Measurement: City staff have retained Envirosuite, and encumbered funds to initiate the pilot project. The pilot consists of monitoring Pollution and Noise Environments in the area adjacent to Lehigh and Stevens Creek Quarry. There will be a public portal for residents to access data.

The Commission thanked Mr. Mitchell for the informative update.

4. Discuss and Prioritize TICC FY23 Work Program Proposal Recommendations

CTO Mitchell reviewed the Fy23 Proposal deadline with Commissioners.

The Commission discussed the proposed items, with a collective rating of:

<u>Approved Proposal Project Name</u>	<u>Commission Rating</u>
Pilot License Plate Recognition	14
Research Vision Zero Technologies	13
AI Powered Bots	10
Cybersecurity Public Education	8

<u>Not Approved Proposal Project Name</u>	<u>Commission Rating</u>
Public Safety Technologies	8
Research High Speed Internet Options	7
Fiber Optics Extension	5
Research U-turn signaling	5
Water Conservation	3
Senior Center Technologies	2

After discussing recommendations, Vice Chair Bollineni made a motion to approve the top four recommendations as follows:

- Pilot License Plate Recognition
- Research Vision Zero Technologies
- AI Powered Bots
- Cybersecurity Public Education

As part of the motion, Research Public Safety Technologies will be added to the waiting list for FY23 Council Work Program.

Chair Mukesh second the motion.

Motion passes unanimously.

STAFF AND COMMISSION REPORTS

5. Subject: Commissioner Report from the Mayor's Meeting

6. Subject: Review Activities Calendar

The Commission reviewed the schedule for upcoming Mayors Meetings:

- March 9: Chair Garg
- July 13: tbd

7. Subject: Review Action Items List

8. Subject: Commissioner Updates-

ADJOURNMENT

Chair Garg adjourned the meeting at 7:36 pm.

SUBMITTED BY:

/s/ Marilyn Pavlov

Marilyn Pavlov, Secretary

APPROVED BY:

/s/ Mukesh Garg

Mukesh Garg, Chair

Attachment: FY23 Council Work Program Scoring Sheet

	Costs	Mukesh	Naidu	Eliza	Prabir	Raj	TOTALS	Side Vote for #4
Research Rat / Gopher Abatement	0						0	
Research U-Turn Signaling	0		5				5	
Research Public Safety Technologies	0			4	4		8	2
Fiber Optics Extension	>\$100,000		2			3	5	
Research Vision Zero Technologies	0	3	3	2	1	4	13	
Cybersecurity Public Education	\$5,000	4			3	1	8	3
Research High Speed Internet Options	0	2		3	2		7	
AI Powered Bots	>\$10,000			5		5	10	
Water Conservaton	>\$10,000		1			2	3	
Senior Center Technologies	>\$5,000	1		1			2	
Pilot LPR	>\$25,000	5	4		5		14	