

**ACTION MINUTES OF THE SPECIAL MEETING OF  
THE HOUSING COMMISSION HELD ON SEPTEMBER 8, 2022**

**CALL TO ORDER**

Parish opened the meeting at 9:01 a.m.  
Tatachari chaired the meeting.

**ROLL CALL**

Commission Members present:      Tessa Parish, Chair  
   Govind Tatachari, Vice Chair  
   Sue Bose, Commissioner (joined at 9:03 a.m.)  
   Connie Cunningham, Commissioner  
   Angan Das, Commissioner (joined at 9:03 a.m.)

Commissioners Members absent:      None

Staff present:                              Kerri Heusler, Housing Manager  
   Alec Vybiral, Assistant Housing Planner  
   Cyrah Caburian, Administrative Assistant

**APPROVAL OF MINUTES**

1. Subject: Approve the July 14 Housing Commission Special Meeting minutes

Recommended Action: Approve the July 14 Housing Commission Special Meeting minutes

Parish moved and Cunningham seconded.

AYES:              Parish, Tatachari, Bose, Cunningham, Das  
NOES:              None  
ABSTAIN:          None  
ABSENT:          None  
VOTE:              5-0-0-0

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

Member of the public Jennifer Griffin spoke about State Housing bills impacting construction of ADUs in City.

**WRITTEN COMMUNICATIONS**

None

**OLD BUSINESS**

None

## **NEW BUSINESS**

2. Subject: Parish to prepare a draft memo to the City Council and City Manager, identifying opportunities for the Housing Commission to contribute to the Housing Element Update such as discussing affordable housing strategies, funding sources and discussing and planning potential joint meetings with other legislative bodies, and to continue this item to a future Housing Commission meeting.

Recommended Action: That the Housing Commission receive draft memo, conduct discussion, and provide input.

Parish presented memo and Tatachari drafted the memo while Commissioners deliberated.

Cunningham requested friendly amendment to memo to include the following language:

“In order to support City Council in the HE process, we will add to our agenda the discussion of policies for items B. & C. to further support and promote affordable housing projects, specifically The Housing Commission will consider meeting with Non-Profit Groups 1. Actively working on protection for current residents to avoid displacement. 2. Actively working on preservation of existing housing affordable for lower-and middle-income residents.”

Bose requested amendment to language from Cunningham’s inclusion to modify wording to the following: “2. Actively working on preservation of existing affordable housing for lower-and middle-income residents.”

Written communications were submitted by Peggy Griffin. Members of the public Peggy Griffin, Jennifer Griffin, Liana Crabtree, and Lisa Warren spoke in support of memo.

Bose moved and Cunningham seconded.

AYES: Parish, Tatachari, Bose, Cunningham, Das

NOES: None

ABSTAIN: None

ABSENT: None

VOTE: 5-0-0-0

## **STAFF UPDATES AND COMMISSION REPORTS**

Housing Manager Heusler provided information about the following items:

- Upcoming meetings: 9/22 special meeting and 10/13 Housing Element

Commission Updates

- Bose will attend September Mayor’s Meeting

## **FUTURE AGENDA** *(limitation, cannot discuss)*

- Housing Element policy suggestions to Council (Parish)

## **ADJOURNMENT**

The meeting was adjourned at 10:55 a.m. to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

/s/Cyrah Caburian

Cyrah Caburian  
Administrative Assistant