

**CUPERTINO PUBLIC SAFETY COMMISSION**  
**APPROVED MEETING MINUTES**  
**Thursday, January 14, 2021, 6:00 p.m.**  
**Teleconference meeting without a physical**  
**location**

**CALL TO ORDER**

Commission Chair Chao called to order this meeting of the Cupertino Public Safety Commission at approximately 6:01 p.m. on Thursday, January 14, 2021 via teleconference.

**ROLL CALL**

Commissioners Present: Yvonne Chao  
Eric Shan  
Lakshminarasimha Ankireddipally  
Hymanand Nellore  
Tiffany Wang

Commissioner Absent: None

Staff Present: Captain Rich Urena, Santa Clara County Sheriff's Office  
Deputy Fire Chief Mark Shumate, Santa Clara County Fire  
Department  
Thomas Chin, Emergency Services Coordinator, City of  
Cupertino

Others Present Virtually: City Council Member Hung Wei

**APPROVAL OF MINUTES**

1. Subject: Minutes from December 10, 2020  
Recommended Action: Approve minutes from December 10, 2020

Chair Chao motioned to approve the minutes as drafted for the December 10, 2020 meeting; Commissioner Ankireddipally seconded the motion; Ayes: Ankireddipally, Chao, Nellore, Shan, and Wang. Noes: None. Abstain: None. Absent: None.

**POSTPONEMENTS**

None

## ORAL COMMUNICATION

None

## WRITTEN

## COMMUNICATION

None

## OLD BUSINESS

### 2. Subject: Public Safety Education and Outreach

#### a. Public Safety Forum (Chao/Nellore)

Recommended Action: Receive updated reports and discuss proposals for future forums/workshops

Chair Chao reviewed the Public Safety Forum Series. Commissioner Wang described the preparation for the Santa Clara County Fire Department presentation. Commissioner Wang requested staff to share the session flyer with an updated reservation link.

Thomas Chin shared the flyer marketing the fourth Public Safety Forum session featuring the Santa Clara County Fire Department.

Commissioner Ankireddipally described the previous Public Safety Forum session featuring the Santa Clara County Sheriff's Office. Captain Urena thanked the Commission for the opportunity to address the community.

### 3. Subject: Discuss potential City Work Program proposals for Fiscal Year 2021-2022

Recommended Action: Recommend potential City Work Program proposals for Fiscal Year 2021-2022

Thomas Chin provided a presentation on the Fiscal Year 2021 – 2022 City Work Program proposal process. The Commission discussed the parameters of building effective proposals.

The Commission discussed and considered the following proposals:

Emergency Awareness/ Preparedness

- Develop a personal preparedness campaign including providing personal preparedness kits for those most in need
- Review alert, warning, and communications plan for preparedness and emergency notification

#### Wildfire Awareness

- Install signage for wildfire awareness in high incident areas

#### Catalytic Converter/ General Theft/ Vehicular Burglaries

- Convene business owners through a forum to collect feedback, provide best practices, and gain collective buy-in
- Conduct a pilot project with Smart Cities regarding residential crime (theft)

Chair Chao motioned to recommend the discussed proposals for the City Work Program to the City Council. Commissioner Wang seconded the motion; Ayes: Ankireddipally, Chao, Nellore, Shan, and Wang. Noes: None. Abstain: None. Absent: None.

4. Subject: Domestic Violence Awareness (Chao)

Recommended Action: Receive updated report on Domestic Violence Awareness Project

Chair Chao provided an update on engagement with NextDoor Solutions.

### **NEW BUSINESS**

5. Subject: Public Safety Commission 2021 Meeting Schedule

Recommended Action: Discuss and confirm meeting schedule for calendar year 2021

Thomas Chin provided a presentation on the Cupertino Municipal Code and the proposed Public Safety Commission schedule.

Proposed 2021 Schedule:

- January 14
- March 11
- May 13
- July 8
- September 9
- November 11

The Commission discussed the impacts of COVID-19 on the City and the upcoming schedule.

Chair Chao motioned to confirm the meeting schedule for calendar year 2021. Commissioner Nellore seconded the motion; Ayes: Ankireddipally, Chao, Nellore, Shan, and Wang. Noes: None. Abstain: None. Absent: None.

6. Subject: Election of Public Safety Commission Chair and Vice Chair for Calendar Year 2021

Recommended Action: Elect Chair and Vice Chair for term ending January 31, 2022

Commissioner Nellore addressed the Commission regarding his candidacy for Chair.

Commissioner Nellore was the only Commissioner interested in serving as Chair of the Public Safety Commission.

Chair Chao nominated Commissioner Shan as Vice Chair of the Public Safety Commission.

Chair Chao motioned to confirm Commissioner Nellore as Chair of the Public Safety Commission for calendar year 2021. Commissioner Shan seconded the motion; Ayes: Ankireddipally, Chao, Nellore, Shan, and Wang. Noes: None. Abstain: None. Absent: None.

Chair Chao motioned to confirm Commissioner Shan as Vice Chair of the Public Safety Commission for calendar year 2021. Commissioner Ankireddipally seconded the motion; Ayes: Ankireddipally, Chao, Nellore, Shan, and Wang. Noes: None. Abstain: None. Absent: None.

## STAFF AND COMMISSION REPORTS

7. Subject: Report by the Santa Clara County Fire Department

Recommended Action: Receive report by the Santa Clara County Fire Department

Deputy Fire Chief Shumate delivered the Santa Clara County Fire District December 2020 report. Deputy Fire Chief Shumate indicated no significant events during the month of December. Call volumes continue to be low due to the COVID-19 pandemic and resulting restrictions. No injuries to first responders were reported.

Deputy Chief Shumate indicated an increase in COVID-19 calls and provided detailed process information for safety in the COVID-19 environment. Deputy Chief Shumate also reported the Santa Clara County Fire Department staff have been offered the COVID-19 vaccine starting in December and continued into January.

8. Subject: Report by the Santa Clara County Sheriff's Office

Recommended Action: Receive report by the Santa Clara County Sheriff's Office

Captain Urena delivered the Santa Clara County Sheriff's Office December 2020 report. Captain Urena reported all response times were met and remain low. Captain Urena provided a public safety report on select crimes.

Captain Urena provided a detailed report on robberies during the 2020 calendar year. Captain Urena also reported low incidences of residential burglaries in Cupertino during the 2020 calendar year. Captain Urena delivered a detailed report on five (5) domestic violence cases.

Captain Urena addressed questions from the Commission regarding domestic violence prevention and catalytic converter theft.

9. Subject: Report by the City of Cupertino

Recommended Action: Receive Report by the City of Cupertino Liaison

Thomas Chin, City of Cupertino Emergency Services Coordinator, delivered a report on the emergency response activities in December 2020. Responses include the State's Regional Stay Home Order, COVID-19 test sites, and COVID-19 vaccines.

Thomas Chin reported in Santa Clara County on December 10, 2020 (the last Public Safety Commission meeting) 44,039 total cases, 519 deaths, and 288 Cupertino cases. As of January 14, 2021 Santa Clara County has 88,379 cases, 1028 deaths, and 657 Cupertino cases.

10. Subject: Commissioner Reports

Recommended Action: Receive Commissioners' Reports

Chair Chao provided report on the January Mayor's meeting.

Commissioner Nellore agreed to attend the February 2021 Mayor's meeting.

## **FUTURE AGENDA SETTING**

Commissioner Shan requested the Public Safety survey be added to the next meeting's agenda.

## **ADJOURNMENT**

Chair Chao adjourned the meeting at 8:18 p.m.

**NEXT MEETING**

The next Regular Meeting is scheduled for Thursday, March 11, 2021 at 6:00 p.m.

**SUBMITTED BY:**

*Thomas Chin  
Staff Liaison to the Public Safety Commission  
Emergency Services Coordinator  
City of Cupertino*

*March 4, 2021*

**APPROVED BY:**

---

Hymanand Nellore Chair

---

Date