



CUPERTINO DISASTER COUNCIL  
Meeting of February 20, 2020  
City Hall  
10300 Torre Ave  
Cupertino, CA 95014  
2:00 p.m.

## **MINUTES**

### **CALL TO ORDER**

Mayor Steven Scharf called meeting to order.

### **ROLL CALL**

Members: Chair Steven Scharf (Mayor), Deb Feng (City Manager), Ben Fu (Community Development Director), Kristina Alfaro (Administrative Services Director), Chad Mosley (Assistant Director of Public Works) for Roger Lee (Director of Public Works), Benny Hsieh (IT Manager) for Bill Mitchell (Chief Technology Officer), Brian Gathers (Public Works Supervisor) for Carl Valdez (Service Center Superintendent)

Sign in Sheet Attached

### **ORAL COMMUNICATIONS**

During this portion of the meeting community members may address the Council on any relevant matter. Speakers may be limited to three (3) minutes. In most cases, state law will prohibit the commission from making decisions with respect to matters not previously identified on the agenda.

None.

### **WRITTEN COMMUNICATIONS**

None.

### **Review of Minutes-**

1. Subject: Minutes from November 21, 2019

Recommended Action: Approve Minutes from November 21, 2019

Approved with the corrected spelling of Stephen Derman.

### **NEW BUSINESS**

2. Subject: Upcoming activities, trainings, and exercises for Cupertino Citizen Corps

Recommended Action: Approve the Citizen Corps Activity Calendar

Chad Mosely moved and Mayor Scharf seconded to approve the Citizen Corp Activity, Training, and Exercise Calendar.

The Motion carried unanimously.

3. Subject: Subject: Designate authority to the City Manager to approve the DSW volunteer activities, trainings, exercises, and calendar.  
Recommended Action: Designate authority to the City Manager to approve the DSW volunteer activities, trainings, exercises, and calendar

Emergency Services Coordinator Bob Cascone provided an overview of the DSW-V Program and the recommended action.

Mayor Scharf motioned and Benny Hsieh seconded to designate authority to the City Manager to approve the DSW volunteer activities, trainings, exercises, and calendar.

The Motion carried unanimously.

#### **STAFF AND COMMITTEE REPORTS**

4. Subject: Report by the Santa Clara County Fire Department  
Recommended Action: Receive report by the Santa Clara County Fire Department liaison
  - a. Office of Emergency Management - Dana Reed, Director, SCC OEM  
Provided a COVID-19 update and a PSPS Planning update - County considering 'hardening' County libraries with emergency power to serve as Community Resource Centers. Steven Scharf notes the upcoming expansion work to be done on the Cupertino Library. Katy asked about use of Quinlan Community Center (larger facility, more suitable).
  - b. Community Education - Gina Cali, SCCFD Community Education and Risk Reduction  
Announced dates and location to several public education programs:  
Ready, Set, Go - wildfire preparation  
Wildfire Preparedness Workshops 2020  
Stay Safe, Stay Secure classes- Cupertino senior personal safety and crime prevention.

Personal Emergency Preparedness (PEP) classes, West Valley - dates and locations.

Provided an annual summary of their outreach and education programs from the previous year.

Fire Rescue Operations Division - Dennis Lollie, Battalion Chief, SCCFD.

Summarized the operational awareness activities for respiratory illness related to COVID-19.

5. Subject: City of Cupertino OES

Recommended Action: Receive report by the City of Cupertino OES liaison

Emergency Services Coordinator Bob Cascone provided an update on the recruitment of the Emergency Services Coordinator position, COVID-19, PSPS listening sessions, COOP contract, EOC trainings, and recent Citizen Corps exercises.

6. Subject: Report by Citizen Corps

Recommended Action: Receive report by the Citizen Corps liaison

Received written report provide with summary of key points

7. Subject: Next meeting: Thursday, May 21, 2020

ADJOURNMENT:

Minutes prepared by:

Bob Cascone  
Cupertino OES