



**CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
Teleconference Meeting
Thursday, August 6, 2020
7:00 PM
MINUTES**

CALL TO ORDER

Chair Kumarappan called the meeting to order at 7:01p.m. via remote teleconference.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners present: Gopal Kumarappan, Carol Stanek, Neesha Tambe,
Xiangchen Xu, Sashikala Begur
Commissioners absent: None
Staff present: Joanne Magrini, Christine Hanel, Whitney Zeller, Gail Seeds,
Michael Zimmerman, Bill Mitchell
Guest speakers: None

CEREMONIAL MATTERS AND PRESENTATIONS

1. Receive Email Phishing Campaign Presentation from Chief Technology Officer Mitchell.

Chief Technology Officer, Bill Mitchell provided a presentation on the City's email phishing campaign and efforts to combat cyber-attacks on the City.

Chair Kumarappan suggested to provide the information or training opportunities to community members and to post a video with information online.

APPROVAL OF MINUTES

2. Meeting of July 2, 2020.

Vice Chair Stanek motioned to approve the minutes. Commissioner Tambe seconded the motion. Motion passed unanimously with 5 votes yes.

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

Written communications were received for item 4, Rancho Rinconada Recreation and Park District Survey Results and Options for Additional Community Outreach.

POSTPONEMENTS

None

OLD BUSINESS

3. Update on the Coronavirus' Impacts to Cupertino Parks and Recreation Programs.

Director of Parks and Recreation, Joanne Magrini provided an update on the Coronavirus' impacts to Cupertino's Parks and Recreation Programs, including participation in virtual fitness classes, camps, golf, tennis, presentations, social groups and workshops, and highlights from Shakespeare At Home and <hack> Cupertino 2020.

Commissioner Tambe thanked staff for providing opportunities for residents.

Chair Kumarappan suggested to have the school districts advertise our offerings to be able to provide more opportunities for their students.

4. Rancho Rinconada Recreation and Park District Survey Results and Options for Additional Community Outreach.

Joanne Magrini reviewed a presentation which provided the background of the item, an overview of the March 2020 survey results, recommendations for aquatics from the Park Master Plan, and next steps for community engagement.

Community member Jennifer Griffin provided public comment on the item and advised to only include residents of the special district in the survey and to not use Nextdoor for outreach.

Commissioner Tambe spoke against including all Cupertino residents in the survey, as their feedback has been included in the Parks Master Plan and expressed concern with the response rate and Rancho Rinconada residents' awareness of the special district. Commissioner Tambe reminded that renovations would need to be made to the facility and that the shelter in place is a good time to address them.

Vice Chair Stanek expressed concern with misinformation and misunderstanding about the special district and that it is not a private facility. Vice Chair Stanek suggested providing education about the topic before providing another survey.

Commissioner Begur agreed with the lack of awareness of the district and restated the need to educate the community about the special district.

Chair Kumarappan agreed that the survey response was not a good representation of district residents and that if another survey is offered to all Cupertino residents, we should be able to recognize who is in the special district as well. Chair Kumarappan also recommended to work with LAFCO on education and awareness of the special district before issuing another survey.

Joanne Magrini agreed to take the Commissioner's input and discuss it with the subcommittee to determine next steps for the Commission to consider.

5. Update on the Parks and Recreation Strategic Plan.

Michael Zimmerman and Joanne Magrini provided an update on the Parks and Recreation Strategic Plan and asked the Commission to provide feedback on the evaluation form and determine a plan to evaluate the parks.

Community member Jennifer Griffin provided public comment and was happy to see funding going to the parks. She recommended that the Commission think about what upgrades buildings will need as well, moving forward.

Commissioner Tambe recommended adding basketball courts to the evaluation form, moving cornhole to the "Other" section and evaluating all parks at once.

Vice Chair Stanek recommended visiting all parks at once and agreed with Commissioner Tambe to add basketball courts to the evaluation form.

Commissioner Begur agreed that visiting all parks is necessary to compare all sites.

Commissioner Tambe motioned that all commissioners review all parks for the initial phase of the strategic plan implementation for short term projects. Vice Chair Stanek seconded the motion. Motion passed unanimously with 5 votes yes.

Commissioner Tambe recommended a deadline of September 4th for Commissioners to submit their evaluation forms to staff and to hold a special meeting in September for prioritization of short-term projects.

Joanne Magrini confirmed changes to the evaluation form to include the addition of basketball courts to the DOLA/Community Gardens form, moving cornhole to the "other" section, and updating inclusive elements to inclusive swing sets.

NEW BUSINESS

STAFF AND COMMISSION REPORTS

2. Receive Monthly Update Reports from:

Director

- No items to report

Commissioners

- No items to report

COMMISSIONER ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

Chair Kumarappan will attend the September Mayor's meeting

Vice chair Stanek will attend the October Mayor's meeting

Commissioner Tambe will attend the November Mayor's meeting

ADJOURNMENT – Chair Kumarappan adjourned the meeting at 9:54p.m. to the September 3, 2020 meeting at 7:00 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Whitney Zeller". The signature is fluid and cursive, with the first name "Whitney" written in a larger, more prominent script than the last name "Zeller".

Whitney Zeller, Administrative Assistant
Parks & Recreation Department

Minutes approved at the September 3, 2020 regular meeting