CITY OF CUPERTINO
10300 Torre Avenue
Cupertino, CA 95014

CITY OF CUPERTINO
PLANNING COMMISSION MEETING
APPROVED MINUTES, December 2, 2019

PLEDGE OF ALLEGIANCE

At 6:45 p.m Chairperson Wang called to order the regular Planning Commission meeting in the Cupertino EOC/Room 100, 10300 Torre Avenue, Cupertino, CA. and led the Pledge of Allegiance.

ROLL CALL

Present: Chairperson R Wang, Commissioners Kitty Moore, David Fung, Alan Takahashi. Absent: Vice Chair Vikram Saxena

APPROVAL OF MINUTES:

1. **Subject:** Draft Minutes of November 12, 2019.
   Recommended Action: Approve or modify the Draft Minutes of November 12, 2019

   As there was not a quorum of Commissioners present to approve all of the items on the agenda, the approval of the Minutes of November 12, 2019 was continued.

POSTPONEMENTS/REMOVAL FROM CALENDAR: None

ORAL COMMUNICATIONS: None

WRITTEN COMMUNICATIONS: None

CONSENT CALENDAR: None

STUDY SESSION

2. Subject: Study Session regarding the proposed policy document for the City of Cupertino Code of Ethics/Ethics Protocol

Recommended Action: Review the policy to provide any input

Ben Fu, Director of Community Development, asked the Planning Commissioners to come to a consensus regarding the draft policy. Their suggestions and comments will be forwarded to the City Council for consideration. The Commissioners discussed the history of the document, the Commission and Council working relationships with Staff, professional conduct, the difference in advocacy for the City and for oneself, being transparent, making decisions based upon merit and the need for enforcement guidelines. The Commissioners wanted to make sure

the existing laws regarding conflicts of interest and campaigning, Freedoms of Speech and the City's Municipal Code are not in conflict with these protocols.
Chair Wang opened the public comment period and the following individual(s) spoke:
Jennifer Griffin
Chair Wang closed the public comment period.
The Commissioners agreed that these Ethics Protocols are necessary, but should be much less vague and contain an enforcement clause should the protocols be violated.

PUBLIC HEARINGS None

OLD BUSINESS

3. Subject: Oct. 2019 Draft Parks and Recreation System Master Plan
Recommended Action: Accept presentation on the Oct. 2019 Draft Parks and Recreation System Master Plan

Gail Seeds, Park Improvement Manager and Randy Schwartz, Interim Parks and Recreation Director, reviewed the revised Draft Parks and Recreations System Master Plan with the Commissioners. They were asked and answered questions by the Commissioners.
Chair Wang opened the public comment period and the following individual(s) spoke:
Jennifer Griffin
Chair Wang closed the public comment period.
The Planning Commissioners discussed the Plan and provided comments and suggestions to Staff.

NEW BUSINESS
None

REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT: None

REPORT OF THE PLANNING COMMISSION:
Commissioners Fung and Moore mentioned the meetings and events they have attended.

ADJOURNMENT:
The meeting was adjourned at 9:00pm to the next regular Planning Commission meeting on December 10, 2019 at 6:45 p.m.

Respectfully Submitted:

_____/s/Beth Ebben_____
Beth Ebben, Deputy Board Clerk