

City of Cupertino  
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**APPROVED MINUTES OF THE REGULAR MEETING OF  
THE HOUSING COMMISSION HELD ON MARCH 12, 2020**

**CALL TO ORDER**

Vice Chair Bose opened the meeting at 9:00am.

**ROLL CALL**

Commission Members present: Sue Bose, Chair  
Connie Cunningham, Vice Chair  
Siva Ganikota, Commissioner  
Sanjiv Kapil, Commissioner  
Tessa Parish, Commissioner

Commission Members absent: None

Staff present: Kerri Heusler, Housing Manager

**APPROVAL OF MINUTES**

1. Minutes of the February 13, 2020 Housing Commission meeting were approved as written.

Cunningham moved and Ganikota seconded.

AYES: Bose, Cunningham, Ganikota, Kapil, Parish

NOES:

ABSTAIN:

ABSENT:

VOTE: 5-0-0-0

**CEREMONIAL MATTERS AND PRESENTATIONS**

None

**ORAL COMMUNICATIONS**

Member of the public Jennifer Griffin spoke on state affordable housing bills.

**WRITTEN COMMUNICATIONS**

Written communications were received from Jean Bedord regarding homelessness and the covid-19 virus.

**OLD BUSINESS**

None

**NEW BUSINESS**

3. Fiscal Year (FY) 2020-21 Community Development Block Grant (CDBG) Program, Below Market Rate (BMR) Affordable Housing Fund (AHF), and General Fund Human Service Grants (HSG) Program funding allocations.

The Commission accepted a presentation from Staff member Heusler. Staff member Heusler answered questions from Commissioners. Georgia Bacil from SALA and Sujatha Venkatraman from West Valley Community Services (WVCS) spoke on this item. Member of the public Jennifer Griffin spoke on this item.

Staff corrected the recommended amounts for CDBG Public Services based on the approved reduction formula in the CDBG Contingency Plan.

<b>CDBG Public Services Applications</b>	<b>Request</b>	<b>Reduction %</b>	<b>Reduction \$</b>	<b>Recommended Amount</b>
Live Oak Adult Day Services- Senior Adult Day Care / Caregiver Respite	\$22,000.00	35%	\$844.27	\$21,155.73
WVCS- Community Access to Resource and Education	\$40,000.00	65%	\$1,567.93	\$38,432.07
<b>Sub-Total</b>	<b>\$62,000.00</b>	<b>100%</b>	<b>\$2,412.20</b>	<b>\$59,587.80</b>

The Commissioners requested a visit of Vista Village.

Parish moved and Ganikota seconded.

AYES: Bose, Cunningham, Ganikota, Parish

NOES:

ABSTAIN: Kapil

ABSENT:

VOTE: 4-0-1-0

### **3. MEETING TIMES**

The Commission discussed the current date/time for regularly scheduled meetings. Commissioners expressed an interest in moving the meeting time to the first/second Monday of the month at 7:00pm. In the event that the new date/time cannot be accommodated, the Commission agreed to continue with the existing meeting date/time with no changes.

### **STAFF AND COMMISSION REPORTS:**

Staff member Heusler provided information about the following items:

- [Items of Interest](#)- Byrne Avenue Sidewalk Project
- 2019 Department of Housing and Community Development (HCD) Annual Housing Element Progress Report (APR)
- 3/17/20 City Council- Rosenberg's Rules of Order Presentation

Cunningham spoke about including an emergency fund on the next agenda. Bose reported attendance at a S2A modular building seminar.

### **ADJOURNMENT:**

The meeting was adjourned at 11:06am to the next regularly scheduled Housing Commission meeting. Respectfully submitted:

/s/Kerri Heusler  
Kerri Heusler  
Housing Manager