

City of Cupertino  
10300 Torre Avenue  
Cupertino, CA 95014  
(408) 777-3308

---

**APPROVED MINUTES OF THE REGULAR MEETING OF  
THE HOUSING COMMISSION HELD ON MARCH 14, 2019**

**CALL TO ORDER**

Chair Bose opened the meeting at 9:02am.  
Commissioner Daruwalla joined the meeting at 9:09am.

**ROLL CALL**

Commission Members present:     John Zhao, Chair  
  Nina Daruwalla, Vice Chair  
  Sue Bose, Commissioner  
  Connie Cunningham, Commissioner

Commission Members absent:     None

Staff present:                         Kerri Heusler, Senior Housing Planner

**CEREMONIAL MATTERS AND PRESENTATIONS**

1. Election of Chair and Vice Chair

Commissioners nominated John Zhao as the Chair. Commissioner Cunningham made a motion and Commissioner Daruwalla seconded the motion.

APPROVE: Bose, Cunningham, Daruwalla, Zhao  
ABSENT:  
ABSTAIN:  
VOTE: 4-0-0

Commissioners nominated Nina Daruwalla as the Vice Chair. Chair Zhao made a motion and Commissioner Cunningham seconded the motion.

APPROVE: Bose, Cunningham, Daruwalla, Zhao  
ABSENT:  
ABSTAIN:  
VOTE: 4-0-0

**APPROVAL OF MINUTES**

2. Minutes of the February 14, 2019 Housing Commission meeting were approved as written. Vice Chair Zhao made a motion and Commissioner Cunningham seconded the motion.

APPROVE: Bose, Cunningham, Zhao  
ABSENT:  
ABSTAIN: Daruwalla  
VOTE: 3-0-1

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

None

**WRITTEN COMMUNICATIONS**

None

**PUBLIC HEARINGS**

3. FY 2019-20 Community Development Block Grant (CDBG) Program, Below Market Rate (BMR) Affordable Housing Fund (AHF), and General Fund Human Service Grants (HSG) Program funding allocations.

Staff member Heusler reviewed the staff report and CDBG Contingency Plan and answered questions from the Commissioners. West Valley Community Services (WVCS) withdrew their application from the BMR AHF because they do not want a loan on the Vista Village property. Presentations were made by the following applicants:

- Maitri- Jaya Suresh
- Rebuilding Together Silicon Valley- Deanna Everton and Deb McClellan
- West Valley Community Services- Sujatha Venkatraman

Public comments were received from Alan Takahashi, Liana Crabtree, Janet Van Zoeren, and Kitty Moore. During deliberation, Sujatha Venkatraman stated that West Valley Community Services would be willing to accept the staff recommended amount and revise the project scope to one unit. Vice Chair Daruwalla made a motion and Commissioner Cunningham seconded the motion.

APPROVE: Bose, Cunningham, Daruwalla, Zhao

ABSENT:

ABSTAIN:

VOTE: 4-0-0

**OLD BUSINESS**

None

**NEW BUSINESS**

4. Housing Commission Work Program for Fiscal Year (FY) 2019-20

Commissioners put together the following list of items to be considered by the City Council. Items are broken down into priorities, with A being the highest priority, B being the second highest priority, and C being the third priority.

Priority List A

- Provide a list of recommended locations to be considered for affordable housing to Planning Commission
- Identify funding sources for affordable housing projects

- Identify strategies and resources to assist the homeless with an emphasis on food pantry, bathing facilities, and De Anza students
- Review ADU ordinance- parking requirements, garage conversions, and potential program for De Anza students

Priority List B

- Invite community groups to present on affordable housing topics
- Track state housing legislation
- Research and make recommendation on regional pooling of below market rate funds
- Study speculative housing (vacancies, investor housing, etc)
- Explore single family zoning and missing middle strategies as potential for increasing housing stock, presentation from VTA on connection with public transportation

Priority List C

- Oversee status of all affordable housing in the City
- Receive presentation on Housing and Human Services Grant programs and a mid-year report
- Receive project updates on Vallco, Marina, Hamptons, and Oaks

Public comments were received from Kitty Moore. Commissioner Bose made a motion and Commissioner Cunningham seconded the motion.

APPROVE: Bose, Cunningham, Daruwalla, Zhao

ABSENT:

ABSTAIN:

VOTE: 4-0-0

**STAFF AND COMMISSION REPORTS:**

Commissioner Bose reported back from the monthly Mayor's meeting.

**ADJOURNMENT:**

The meeting was adjourned at 12:03pm to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

    /s/Kerri Heusler    

Kerri Heusler

Senior Housing Planner