



CUPERTINO DISASTER COUNCIL
Meeting of February 15, 2018
Community Hall
10350 Torre Ave
Cupertino, CA 95014
2:00 p.m.-3:30 p.m.

MINUTES

CALL TO ORDER

Ken Ericksen called meeting to order at 2:00 p.m.

ROLL CALL

City Council: Savita Vaidhyanathan, Council Member

City Staff: Karen Levy, Jason Bisely, Roger Lee, Timm Borden, Bill Mitchell,
Benny Hsieh, Ken Ericksen

Santa Clara County Fire OES: Darryl Ray, Joe Guzzardi, Louay Toma

Santa Clara County Fire Community Education: Chief J. Justice

Sheriff Office: None

Business Partners: None

Commissioners: Jerry Tallinger, Rob Mc Coy (Public Safety)

Citizen Corps Volunteers: Bob Cascone, Judy Halchin, Al Boleda, Jim Oberhofer,
Steve Hill

ORAL COMMUNICATIONS

During this portion of the meeting community members may address the Council on any relevant matter. Speakers may be limited to three (3) minutes. In most cases, state law will prohibit the commission from making decisions with respect to matters not previously identified on the agenda.

None

Review of Minutes-

Minutes adopted

REPORTS/UPDATES

A. County Fire OES-

- a. Darrell Ray, OES Administrative changes, Joe Guzzardi to EOC Preparedness, Louay Toma to Planning, Darrell Ray to Training and Exercise
- b. Louay Toma, EOC Readiness & Activation Sub Committee meeting with Bob Cascone representing Cupertino
 - i. Emergency Plan, Cupertino will be "piloting" the model EOP for SCCFD
- c. Darrell Ray, Training, Finance Training coming, working with Karen Levy on training for EOC staff and new hires,

- i. Haywire, County OES is assisting with the development of the exercise and not planning active participation
- B. County Fire Public Education- Chief J. Justice
 - a. Cupertino hosting July CERT Academy
 - b. Karen Levy mentioned that the CERT schedule has been posted on an internal project management system to assist in the marketing of Academy, she will post the Personal Emergency Preparedness Classes on this same system
- C. Cupertino OES-
 - a. Karen Levy, City EOC staffing list and recommended training being presented to City Manager for approval
 - b. Karen Levy, Local Hazard Mitigation Plan to be given to City Council April 3 for approval, Chief Justice mentioned that CalOES is recommending a notification of the plan 90 days prior to City approval. County OES to advise
 - c. Clare Francavilla will present Cupertino State of Readiness to City Council and Public Safety Commission
- D. Cupertino Citizen Corps- Jim Oberhofer, Ken Ericksen
 - a. Reports presented for CARES, CERT and MRC and highlighted activities and presented 2018 calendar of activities.
 - i. Zone 4 Assessment Exercise summary presented the scope and objectives being achieved
 - ii. Communications Vehicle is now operational and presentation to City Staff to be scheduled soon

NEW BUSINESS

- a. Roger Lee Public Works, building condition assessment project is underway
- b. Emergency notification System, Discussion about Cupertino's notification system based upon November 16th Disaster Council open communications item, AlertSCC Joe Guzzardi will be leading from County and Brian Babcock will be the Cupertino lead on the implementation and marketing, other notification systems Cupertino will use were discussed, this item will be an agenda item going forward
- c. Bill Mitchell Chief Information Officer, introduced One Concern a new software purchased and we will have a kick off meeting coming soon

OLD BUSINESS

- a. Citizen Corps Training Calendar approval- Approved

ANNOUNCEMENTS

- a. Next meeting May 17, 2018 2:00 PM to 3:30 PM

ADJOURNMENT

a. Adjourned at 3:10 PM

Minutes prepared by:

Ken Ericksen
Cupertino OES

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment portion of the meeting. Please limit your comments to three (3) minutes or less.