

CITY OF CUPERTINO
10300 Torre Avenue
Cupertino, CA 95014

CITY OF CUPERTINO
PLANNING COMMISSION MEETING
APPROVED MINUTES, November 27, 2018

PLEDGE OF ALLEGIANCE

At 6:45 p.m Chairperson Paulsen called to order the regular Planning Commission meeting in the Cupertino Community Hall Council Chambers, 10350 Torre Avenue, Cupertino, CA. and led the Pledge of Allegiance.

ROLL CALL

Present: Chairperson Geoff Paulsen, Vice Chairperson Takahashi and Commissioners David Fung, Don Sun, and Jerry Liu. Absent: None

APPROVAL OF MINUTES

1. **Subject:** Draft Minutes of September 4, 2018.

Recommended Action: Approve or modify the Draft Minutes of September 4, 2018

Moved by Fung and seconded by Sun to approve the minutes with corrections. The motion carried 5-0-0.

POSTPONEMENTS/REMOVAL FROM CALENDAR: None

ORAL COMMUNICATIONS: None

WRITTEN COMMUNICATIONS: None

CONSENT CALENDAR: None

PUBLIC HEARINGS:

2. **Subject:** Municipal Code Amendment to Title 19: Zoning, of the Cupertino Municipal Code to regulate Short-Term Rental uses in single-family residential zoning districts. Application No(s): MCA-2018-02; Applicant(s): City of Cupertino; Location: citywide

Recommended Action: That the Planning Commission adopt the draft resolutions recommending that the City Council: Find that the project is exempt from CEQA; and Adopt an ordinance to regulate Short Term Rental Activity.

Chair Paulsen recused himself.

Associate Planner, Erick Serrano, reviewed the Staff Report and answered questions from the Commissioners. Principal Planner, Piu Ghosh, Senior Management Analyst, Katy Nomura, Acting City Attorney, Rocio Fierro and Legal Consultant, Eric Phillips, also answered questions from the Commissioners.

Vice Chair Takahashi opened the public comment period and the following individual(s) spoke:

Jenifer Griffin

Kitty Moore

Vice Chair Takahashi closed the public comment period.

The Planning Commission discussed various aspects of the regulations, including maximum number of guests, required parking and code enforcement.

Moved by Com. Fung, second by Com. Sun, and carried 4-0-1 (Paulsen abstained) to recommend to the City Council approval of Application No.(s) MCA-2018-02 per the Draft Resolution(s) with the addition of the language provided as a desk item related to record keeping requirements and to change the maximum number of guests to 2 times the number of bedrooms and 2 per studio.

OLD BUSINESS: None

NEW BUSINESS: None

REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT: None

REPORT OF THE PLANNING COMMISSION:

Commissioner Sun congratulated Commissioner Liu on his election win to the Cupertino Union School District Board. Commissioner Liu thanked the Planning Commissioners. He said he has enjoyed serving with them on the Commission, but will be resigning his position to serve on that Board. Chair Paulsen thanked all of the Commissioners for their work.

ADJOURNMENT:

The meeting was adjourned at 8:30pm to the next regular Planning Commission meeting on December 11, 2018 at 6:45 p.m.

Respectfully Submitted:

/s/Beth Ebben
Beth Ebben, Deputy Board Clerk