

**CUPERTINO PUBLIC SAFETY COMMISSION
MEETING MINUTES**

**Thursday November 8, 2018, 6:00 p.m.
Cupertino City Hall, Conference Room A**

CALL TO ORDER

Vice Commissioner Chair McCoy called to order this regular meeting of the Cupertino Public Safety Commission at approximately 6:27 pm on Thursday, November 8, 2018 in the Cupertino City Hall, Conference Room A, located at 10300 Torre Avenue, Cupertino, California 95014.

ROLL CALL

Commissioner Present: Robert McCoy
Hymanand Nellore
Neha Sahai

Commissioner Absent: Andy Huang
Yvonne Chao

Staff Present: Captain Rich Urena, Santa Clara County Sheriff's Office
Deputy Fire Chief Brian Glass, Santa Clara County Fire District
Jacqueline Guzman, Deputy City Manager
Clare Francavilla, Cupertino Emergency Services Coordinator

Staff Absent: None

Others Present: Jennifer Shearin, Chair Bicycle Pedestrian Commission

APPROVAL OF MINUTES

1. Subject: Approve the October 11, 2018 Minutes
Recommended Action: Approval of the October 11, 2018 Minutes

Commissioner Nellore motioned to approve the minutes of the October 11, 2018 meeting; Commissioner Sahai seconded the motion; Ayes: McCoy, Nellore, Sahai. Noes: None. Abstain: None. Absent: Huang, Chao.

ORAL COMMUNICATION

None

WRITTEN COMMUNICATION

None

OLD BUSINESS

2. Subject: Participation in AlertSCC and Pulse Point including migration progress from Cupertino Alert System to AlertSCC (Huang/McCoy)
Recommended Action: Discuss AlertSCC sign ups

Deferred the discussion until the next meeting.

3. Subject: Public Safety Education and Outreach
- a. Debrief Public Safety Forum on October 26, 2018 (McCoy)
 - b. Senior Safety Forums with Focus on mental health (Sahai)
 - c. Potential distracted driving campaign with Bike-Ped Commission (Nellore)
 - d. FY 18-19 Work plan proposals for future forum/workshops
 - Welcome Package to connect new residents to Neighborhood Watch and Block Leaders programs

Recommended Action: Receive updated reports and discuss proposals for future forums/workshops

Deferred the discussion until the next meeting.

4. Subject: Evaluation of Commission Efficiency and Communications
Recommended Action: Receive Report by Deputy City Manager and provide Feedback
Staff Report
- A- Rosenberg's Rules of Order
 - B- Rosenberg's Rules of Order at a Glance
 - C- Robert's Rules of Order at a Glance
 - D- Parliamentary Procedure at a Glance-Sturgis
 - E- Parliamentary Procedures in Other Cities
 - F- Code of Ethics and Conduct for Elected and Appointed Officials

Deferred the discussion until the next meeting.

NEW BUSINESS

5. Subject: Presentation on Hepatitis by Monta Vista Student
Recommended Action: Receive Presentation

Deferred to the next meeting.

6. Subject: Pedestrian and Bicycle Accident Analysis by Walk-Bike Cupertino
Recommended Action: Receive Presentation

Ms. Jennifer Shearin, Cupertino Bicycle Pedestrian Commission Chair, provided a presentation to the commission. The report consisted of data related to bicycle/pedestrian vs. auto collisions from late 2014 to spring 2018. One significant take-away from the data was the lack of reporting of minor collisions and injuries. This lack of reporting may be as a result of residents feeling that the collision is not significant and therefore no need to involve the authorities. The data also shows that there has been one fatal accident and one major injury accident.

7. Subject: Future Agenda Items
Recommended Action: Discuss Future Agenda Items

None

STAFF AND COMMISSION REPORTS

8. Subject: Report by Santa Clara County Fire District
Recommended Action: Receive Report by Santa Clara County Fire District

Fire Chief Glass showed the group a presentation on the data for calls for service for the month of October. Fire Chief Glass went on to report that all calls met their response times. For the month of October there were eleven fires of which one was a major fire at a marijuana grow that caused a fire loss of approximately \$2,000.

9. Subject: Report by The Santa Clara County Sheriff's Office
Recommended Action: Receive Report by The Santa Clara County Sheriff's Office

Deferred to the next meeting.

10. Subject: Report by the City of Cupertino
Recommended Action: Receive Report by the City of Cupertino staff liaison

Deputy City Manager Guzman requested Commissioners read a Memorandum provided to them related to Commissions and provide any feedback or questions via email. The topic was subsequently deferred to the next meeting.

11. Subject: Commissioners Reports

Recommended Action: Receive Commissioner's Reports

None

ADJOURNMENT

Vice Chair McCoy adjourned the meeting at 7pm

NEXT MEETING

The next Regular Meeting is scheduled for Thursday, December 13, 2018 at 6:00 p.m.

SUBMITTED BY:

Veronica Lara
West Valley Patrol Division
Santa Clara County Office of the Sheriff
November 8, 2018

APPROVED BY:



Andy Huang, Commission Chair



Date