



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION

Quinlan Community Center – Conference Room

10185 North Stelling Road, Cupertino, CA

Wednesday, August 23, 2017

6:30 PM

SPECIAL MEETING

MINUTES

CALL TO ORDER

Chair Davis called the meeting to order at 6:36 p.m. in the Quinlan Community Center, Conference Room, at 10185 North Stelling Road, Cupertino, CA.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners present: Carol Stanek, Judy Wilson, Helene Davis, Meenakshi Biyani,
Neesha Tambe

Commissioners absent: None

Staff present: Jeff Milkes, Kevin Khuu, Christine Hanel, Gail Seeds

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

1. FY 2017/2018 Work Plan Discussion & Planning

Commissioner Biyani requested that we have more follow-up for items that have been discussed by the Commission. Vice Chair Tambe suggested a project status check or a report that the Director can present during the next meeting. Also suggested a google doc that could be updated.

Director Milkes suggested a project status updates that can be presented during the following meeting.

The Commission discussed the new fiscal year work plan and agreed to the following:

August 3, 2017

- Citywide Parks, Open Space and Recreation Master Plan *

August 23, 2017

- Discuss Commission's Work Plan for FY 2017/2018

September 7, 2017

- Godbe Survey Results
- McClellan Ranch Parking Lot Improvement
- Community Theatre Presentation
- Citywide Parks, Open Space and Recreation Master Plan - Vision and Goals

September 19, 2017 – Work Plan presentation to City Council**October 2017 - TBD**

- New Enterprise Software Presentation
- CIP Priorities
- Citywide Parks, Open Space and Recreation Master Plan *

November 2, 2017

- 2016/2017 Budget Presentation
- Aquatics Programs and Activities for 2017/2018 Presentation
- Recreation Staff Goals Presentation
- Summer Events 2018 Presentation
- One or Two Year Recreation Work Plan
- Community Gardens

December 7, 2017

- San Francisco Shakespeare Presentation
- Neighborhood Special Events
- Accreditation Update – Governance, Mission, and Vision
- Citywide Parks, Open Space and Recreation Master Plan *

January 4, 2018

- Blackberry Farm Presentation
- Senior Center Repairs Presentation
- Lawrence-Mitty Project Update
- Recreation & Community Services Budget Requests

February 1, 2018

- Festivals Update
- Case Management Presentation
- Sports Center Upgrades
- Citywide Parks, Open Space and Recreation Master Plan *

March 1, 2018

- Teen Programs Update
- Neighborhood Special Events Update
- New Enterprise Software Implementation

April 5, 2018

- CIP Presentation
- Accreditation Update – Public Info Policy and Involvement
- All-inclusive Playground
- Citywide Parks, Open Space and Recreation Master Plan *

May 5, 2018

- New Enterprise Software Implementation
- Equity Plan
- All-inclusive Playground
- International Cricket Pitch Feasibility Study

June 7, 2018

- Comprehensive Revenue Policy
- Work Plan 2018/2019
- Citywide Parks and Recreation System Master Plan *

July 5, 2018

- No meeting

August 2, 2018

- Citywide Parks and Recreation System Master Plan *

Special Meetings to Be Scheduled:

- Joint Meeting with Bike and Ped Commission – Improved Transportation
- Splash Pad Field Trip

Items to schedule:

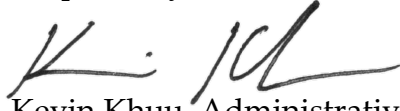
- Connected or Smart City
- Age Friendly Communities Designation

- Partnerships with CUSD/Sedgwick Property
- Bee Apiary/Bee Guild Update
- Emergency Services Update

The Commission reviewed the future meeting dates. Requested to reschedule the October meeting due to a lack of quorum. Suggested October 3rd, 4th, 10th, 11th, and 12th as possible dates. Gail Seeds will confirm with MIG first before finalizing the date.

ADJOURNMENT – Chair Davis adjourned the meeting at 8:40p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'K. Khuu', with a stylized flourish at the end.

Kevin Khuu, Administrative Assistant
Recreation and Community Services Department

Minutes approved at the 09.07.17 regular meeting