



**CUPERTINO**

## **AMENDED MINUTES LIBRARY COMMISSION**

Wednesday, December 6, 2017

### **LIBRARY COMMISSION REGULAR MEETING**

#### **CALL TO ORDER**

At 7:03pm, Chair Kumarappan called the meeting to order at Cupertino Library, 10800 Torre Ave, Cupertino in the Story Room.

#### **ROLL CALL**

Commissioners: Gopal Kumarappan, Liana Crabtree, Amanda Jia Wo, Christie Wang, Rose Grymes  
City/County Library Staff: Christine Hanel, Clare Varesio, Nancy Howe

Absent: None

Guests: Diane Roche

#### **APPROVAL OF MINUTES**

Regular Meeting of November 1, 2017

Commissioner Grymes motioned to approve the draft minutes as submitted and Commissioner Wo seconded. Motion passed.

#### **POSTPONEMENTS**

None

#### **ORAL COMMUNICATIONS**

None

#### **WRITTEN COMMUNICATIONS**

None

#### **OLD BUSINESS**

Cupertino User Survey Results & Actions

The Cupertino Library staff provided updates on the following items:

- Increases library seating, the wayfinding project (scheduled for late December/early January), and the weekend programs from Sept to Dec (about 1737 attendees)

#### **NEW BUSINESS**

Poet Laureate Reception – January 2018

Enhance certificate for Poet Laureate outgoing gift.

#### **STAFF AND COMMISSION REPORTS**

- Cupertino Community Librarian Report – November report as submitted.
- County Librarian Report – As submitted. Year End Service Report, 2017 presented by Diane Roche.
- Friends of the Library Report – None.
- Cupertino Library Foundation Report – None.
- Commissioner Report – None.
- Poet Laureate Report – None.
- Staff Report – Christine Hanel reported on the following:
  - December 1 - Tree Lighting at 6pm at the Quinlan Community Center
  - December 2 - Breakfast with Santa
  - December 8 - "A Very Merry Movie" Movie in the Park from 5:30pm to 7:30pm, featuring "Home Alone" at Creekside Park

- Calendar Review –  
January meeting will be scheduled as originally planned.  
Commissioners to attend Mayor's meetings, Wednesday @ 5:30pm, as follows:  
Chair Kumarappan – December 13, location is TBD.

**ADJOURNMENT Time:** The meeting adjourned at 9:12pm.

Respectfully Submitted by,

A handwritten signature in cursive script, reading "Christine Hanel".

Christine Hanel, Assistant Director for Recreation and Community Services

*Minutes approved at the 01/03/18 meeting.*