



CUPERTINO

MINUTES LIBRARY COMMISSION

Wednesday, November 1, 2017

LIBRARY COMMISSION REGULAR MEETING

CALL TO ORDER

At 7:05pm, Chair Kumarappan called the meeting to order at Cupertino Library, 10800 Torre Ave, Cupertino in the Conference Room.

ROLL CALL

Commissioners: Gopal Kumarappan, Liana Crabtree, Amanda Jia Wo, Christie Wang, Rose Grymes (arrived at 7:10pm)

City/County Library Staff: Christine Hanel, Clare Varesio, Nancy Howe

Absent: None

Guests: Teen Commissioner Shivani Sahni, Bicycle Pedestrian Commissioner Jennifer Shearin

APPROVAL OF MINUTES

Regular Meeting of October 4, 2017

The Commission amended the Regular Meeting Minutes of October 4, 2017 under Old Business, correcting the presentation date to November 7th, and changing the Cupertino User Survey Results to a be continued at all future meetings as a regular item. Also updated Staff and Commission Reports, under the Commissioner Report section. Commissioner Crabtree motioned to approve the amended minutes and Commissioner Grymes seconded. Motion passed.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

Chair Gopal moved the Bicycle Thefts at Cupertino Library to the next item on the agenda.

Bicycle Thefts at Cupertino Library

Bicycle Pedestrian Commissioner Jennifer Shearin presented the "Cupertino Civic Center Bicycle Thefts" presentation.

OLD BUSINESS

Library Commission 2017 Work Plan – City Council Presentation Nov 7, 2017

The Commission reviewed the power point and provided input and edits to Commissioner Crabtree.

Cupertino User Survey Results & Actions

Highlighted the following items:

- Increased library seating, electronic resources, the wayfinding project and weekend programming.

NEW BUSINESS

Secretary for Commission

Commissioner Grymes motioned to continue having staff taking notes and writing minutes and Commissioner Wo seconded. Motion passed.

STAFF AND COMMISSION REPORTS

- Cupertino Community Librarian Report – October report as submitted.
- County Librarian Report – As submitted.
- Friends of the Library Report – None.
- Cupertino Library Foundation Report – None.
- Commissioner Report – Commissioner Grymes shared “Cool Choices” & “Selling Bee” and referenced cityminded.org.
- Poet Laureate Report – None.
- Staff Report – Christine Hanel reported on the following:
 - November 11 – Veteran’s Day event at 11am at Memorial Park
 - December 1 - Tree Lighting at 6pm at the Quinlan Community Center
 - December 2 - Breakfast with Santa
 - Will be on vacation on January 3
 - The reception for the new Poet Laureate, Kacey McCormick will be hosted in January 2018.
- Calendar Review –
Commissioners to attend Mayor’s meetings, 1st Wednesday @ 5:30pm, as follows:
Commissioner Wo – December 6

ADJOURNMENT Time: The meeting adjourned at 9:20pm.

Respectfully Submitted by,



Christine Hanel, Assistant Director for Recreation and Community Services

Minutes approved at the 12/06/17 meeting.