

City of Cupertino
10300 Torre Avenue
Cupertino, CA 95014
(408) 777-3308

**APPROVED MINUTES OF THE REGULAR MEETING OF
THE HOUSING COMMISSION HELD ON April 13, 2017**

ROLL CALL

Commission Members present: Nina Daruwalla, Chair
Sue Bose, Commissioner
John Zhao, Commissioner

Commission Members absent: Shirley Chu, Vice Chair
Sanjiv Kapil, Commissioner

Staff present: Benjamin Fu, Assistant Director of Community Development
Kerri Heusler, Senior Housing Planner

APPROVAL OF MINUTES

Minutes of the February 9, 2017 Housing Commission meeting were approved as written.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

Resident Connie Cunningham addressed the Commission in support of the City's Below Market Rate (BMR) Housing Program and Accessory Dwelling Units (ADUs), and concerns about homeless De Anza students.

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

1) Selection of a consultant for the City's BMR Housing Program funded through the City's BMR Affordable Housing Fund (AHF).

Chair Daruwalla stated that she served on the interview panel and participated in the selection process along with Vice Chair Chu. Staff member Heusler provided an overview of the BMR Housing Program and the Request for Proposal (RFP) process to select a consultant for BMR Program Administration. Commissioners unanimously selected Hello Housing as the consultant.

MOTION: Commissioner Bose moved to approve Draft Resolution 17-01 recommending approval of the 2017-18 consultant for BMR Program Administration to City Council for final adoption.

APPROVE: Commissioners Bose, Daruwalla, Zhao

ABSENT: Commissioners Chu, Kapil

ABSTAIN: none

VOTE: 3-0-2

STAFF AND COMMISSION REPORTS:

Staff member Heusler stated that funding allocations will be presented at next month's meeting and Commissioners will review proposals ahead of time on City Data Services. Staff will send login information for City Data Services. The City is hosting a First Time Buyer Workshop on May 13th as part of Affordable Housing Week. Priority will be given to Cupertino residents and flyers have been sent to everyone on the BMR waiting list. Staff will notify Commissioners of housing related community events in the region.

Commissioner Zhao requested a future agenda item to track income levels and add requirements to Accessory Dwelling Units (ADUs). Staff member Fu reminded Commission of the ADU presentation at the February meeting and offered another presentation to the Commission. Staff member Fu offered assistance from Staff to go over new ADU requirements.

ADJOURNMENT:

The meeting was adjourned at 9:17am to next regular Housing Commission meeting on May 11, 2017, 9:00am.

Respectfully submitted:

_____/s/Kerri Heusler
Kerri Heusler
Senior Housing Planner