



## **AMENDED APPROVED MINUTES LIBRARY COMMISSION**

Wednesday, April 5, 2017

### **REGULAR LIBRARY COMMISSION MEETING**

#### **CALL TO ORDER**

At 7:04pm, Chair Gopal called the meeting to order at Cupertino Library, 10800 Torre Ave, Cupertino in the Story Room.

#### **ROLL CALL**

Commissioners: Liana Crabtree, Amanda Jia Wo, Christie Wang, Rose Grymes, Gopal Kumarappan

Alternate Commissioner: David Sandler

City/County Library Staff: Kim Frey, Clare Varesio, Nancy Howe

Absent: None

Guests: Poet Laureate Ann Muto, Poet Laureate Steering Committee Member Bev Lenihan

#### **APPROVAL OF MINUTES**

Commissioner Grymes motioned to approved the Minutes and Commissioner Wo seconded. Motion was carried unanimously.

#### **POSTPONEMENTS**

None

#### **ORAL COMMUNICATIONS**

Announced Poet Laureate Steering Committee will be recipient of 2017 ACE Award. Discussion for certificate and City Council presentation will be discussed at June meeting.

#### **WRITTEN COMMUNICATIONS**

None

#### **OLD BUSINESS**

ACE Award Discussion

The Commission decided to keep this subject for the next meeting. The Poet Laureate Steering Committee writing will come from Commissioner Grymes and wants to present this item to City Council.

City Email Setup & Business Card

Reviewed and agreed to only use the city email address going forward for communications.

2016- 2017 Library Commission Work Plan

The Commission reviewed the work plan and will continue the discussion during the next meeting in May. Suggestions and changes include:

- Commissioner Crabtree suggested to strike the second sentence from Section I Number 4 "The groups may include, but are not limited to..."
- Commissioner Grymes will rewrite Section VI Number 1 & 2 and will add a point to Section VI. Will also add a point to Section VII.
- Commissioner Wo wants to add the bullet shuttle service from the school to the library in Section VII.

#### **NEW BUSINESS**

Library's Need for a Program Room

Chair Gopal requested from City Staff to see the background information about the original funding and allocation for the Library and Community Hall. Requested to know when the item will go before the Parks and Recreation Commission meeting.

**Reschedule May Meeting Date**

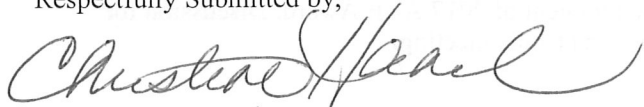
The Commission discussed and agreed to reschedule the May meeting to May 10th, due to the Commissioner's Dinner being held on May 3rd.

**STAFF AND COMMISSION REPORTS**

- Staff Report – No updates.
- Cupertino Community Librarian Report – As submitted.
- County Librarian Report – As submitted.
- Friends of the Library Report – As submitted.
- Cupertino Library Foundation Report – None
- Commissioner Report – None
- Poet Laureate Report – Ann Muto, the 4th poet laureate, reported on the April 8 at McClellan Ranch, the Nature Walk/Poetry Event. Presented the McClellan Poetry Record and was hoping that the Library and City Council could have a copy. Report was submitted.
- Calendar Review – Commissioners to attend Mayor's meetings, 1<sup>st</sup> Wednesday @ 5:30pm, as follows:  
Commissioner Wang – May 3  
Commissioner Crabtree – June 7  
The Commission asked staff to confirm when the next meetings will be held.

**ADJOURNMENT Time:** The meeting adjourned at 9:06pm.

Respectfully Submitted by,



Christine Hanel, Assistant Director for Recreation and Community Services Department

*Minutes approved at the 05/10/17 special meeting.*