



AMENDED APPROVED MINUTES LIBRARY COMMISSION

Wednesday, January 11, 2017

REGULAR LIBRARY COMMISSION MEETING

CALL TO ORDER

At 7:02pm, Chair Liu called the meeting to order at Cupertino City Hall, 10300 Torre Ave, Cupertino in Conference Room A.

ROLL CALL

Commissioners: Jerry Liu, Annie Ho, Rose Grymes, Ann Stevenson, Gopal Kumarappan
City/County Library Staff: Christine Hanel, Roslyn Donald, Nancy Howe

Absent: None

Guests: None

APPROVAL OF MINUTES

Commissioner Kumarappan motioned to approve the Regular Meeting Minutes of November 9, 2016 and Commissioner Stevenson seconded. Motion passed unanimously. Approved as submitted.

ORAL COMMUNICATIONS

None

NEW BUSINESS

Mobility Device Usage

Meital Hochberg presented a complaint that was filed to the Cupertino Library. Was notified to Roslyn Donald at the Library on Nov 17th. Chair Liu motioned to draft a letter to respond to the complaint. Commissioner Grymes seconded. Motion was carried.

A letter responding to the complaint will be drafted by Commissioner Kumarappan and Commissioner Grymes. The letter will be sent to Christine Hanel and forwarded to the Chair for approval.

2017 Commission Schedule

Christine Hanel asked the Commission for input on the 2017 schedule: to resume the meetings on the 1st week of the month or to continue scheduling for the 2nd week. Roslyn Donald offered to host the meeting at the Cupertino Library instead. Discussion followed. Chair Liu motioned to move the next meeting to February 1st at the Cupertino Library. Commissioner Kumarappan seconded. Motion passed.

Agenda Development

Staff Liaison, Christine Hanel, recommended that an agenda-setting meeting between the staff liaison and Commission Chair take place approximately one week before each monthly meeting.

OLD BUSINESS

Work Plan

Community Hall Usage Policy

Christine Hanel updated the commission about the policy. Commissioner Grymes motioned to review the policy on March 1. Chair Liu seconded. Motion passed.

STAFF AND COMMISSION REPORTS

- Staff Report – Christine Hanel introduced Jeff Milkes, the new director of the Recreation and Community Services Department, to the Commission. Acknowledged Ann Stevenson. Reminded the Commissioners that Friday, January 27, is the last day to apply for re-appointment to the commission.
- Cupertino Community Librarian Report – Roslyn Donald reported on January 21st at 3pm, the League of Women's Voters will host a "Post Truth Politics" panel discussion at Community Hall. Panelists will be reporter Devin Fehely and Professor Larry Gerston
- County Librarian Report – No report submitted.
- Friends of the Library Report – No report submitted.
- Cupertino Library Foundation Report – No report submitted.
- Commissioner Report – Commissioner Grymes reported about the upcoming solar eclipse in August and an update on the agreement w/ NASA.
Chair Liu attended the Mayor's meeting on January 4, 2017 and mentioned Council's goal of 2017 of more collaboration and outreach with the library.
Commissioner Stevenson reported on the Poet Laureate Poetry Memoir classes held at the Cupertino Library and about the upcoming classes scheduled in the Spring at the McClellan Ranch.
- Calendar Review – Commissioners to attend Mayor's meetings, 1st Wednesday @ 5:30pm, as follows:
Commissioner Grymes – February 1
Commissioner Kumarappan – March 1

ADJOURNMENT Time: The meeting adjourned at 9:04pm.

Respectfully Submitted by,



Christine Hanel, Assistant Director for Recreation and Community Services Department

Minutes approved at the 02/01/17 meeting.