

# TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

## Regular Meeting

August 3, 2016, 7:00 p.m.

Conference Room A, City Hall

## MINUTES

### CALL MEETING TO ORDER

Commissioner Livingood called the meeting to order at 7:18 PM

### ROLL CALL

Commissioners present:	Vaishali Deshpande, Rod Livingood, Arnold De Leon, Keita Broadwater
Commissioners absent:	Shishir Chavan
Staff Present:	None
Guests:	None

### APPROVAL OF MINUTES

1. Commissioner Livingood noted discrepancies in the June 1, 2016 minutes and stated that they will defer reviewing the minutes until September 2016 to allow corrections to be provided.

### ORAL COMMUNICATIONS

2. This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes a person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.
  - a. No public speakers wishing to present for oral communications
3. NOTED: Commissioner Livingood provided an action item for the City Clerk's Office to determine if Commissioner Chavan will continue to participate as Vice Chair of the TIC Commission and requested a response from the Clerk's Office prior to the September 7, 2016 TICC meeting.
4. NOTED: Commissioner Livingood noted that missing from the June minutes was the request to add to the agenda a discussion of the TICC's charter and objectives.
5. NOTED: Commissioner Livingood requested staff to provide documentation related to the TICC charter and objectives.
6. NOTED: Commissioner Livingood noted that the packets sent to Commissioners did not match the packets provided at the meeting and requested that the corrected June 1, 2016 minutes, a roll call sheet and five packets be provided at the next meeting.
7. NOTED: Commissioner Livingood requested to update agenda Item 8 to read that Commissioner Livingood provided the Commissioner update at the Mayor's meeting with Commissioners.
8. NOTED: Commissioner Livingood mentioned that the adjournment on the June 1, 2016 meeting should have been 4-0-1 with Shishir absent.

### WRITTEN COMMUNICATIONS

9. No written communications from the public or from franchises or others were provided to the Commission

#### UNFINISHED BUSINESS:

10. Educational – fraud security. Commissioner Deshpande reached out to the Teen Commission and was invited to the Teen Commission's October 2016 meeting to discuss cyber security. She also contacted the Public Safety Commission but has not heard back from them. She referred to the City of San Jose outreach program for cyber security classes for middle school and high school students that is partnered with the Library.
11. The hackathon idea has been struck because the Library Commission is doing a hackathon.
12. No report on the SMART Cities initiative but Commissioner Livingood would like to keep it as unfinished business.
13. Cellular follow-up – Commissioner Livingood reported that the City of Cupertino Chief Technology Officer, Bill Mitchell, will provide information regarding creating a cellular coverage plan to provide citywide coverage detail in order to determine low coverage areas. Bill Mitchell will arrange for potential contracting companies to present information to the TICC at a future date.

#### OLD BUSINESS:

#### NEW BUSINESS:

14. Examples of commission charters in three other towns and cities
15. TIC Commission mandate – why does a commission exist?, charter, master plans, legislative requirements TICC should be involved with

#### REPORTS:

16. Commissioner Vaishali attended the Mayors Meeting with Commissioners. She reported that the Parks and Recreation Commission talked about the 4<sup>th</sup> of July events, the Summer Concert Series, Shakespeare in the Park and National Night Out. The annual goal setting meeting is next month. The Sustainability Commission discussed solar vendors. The Library Commission is sponsoring a talk about global warming in October and will work with the Sustainability Commission. The Fine Arts Commission is coordinating students painting six more utility boxes on city streets to add to the five already painted. The Bicycle Pedestrian Commission is working on a bike rodeo and a pedestrian plan. In June, Mayor Chang visited China and discussed transportation and electric bikes in use there. He reported that he is implementing friendship cities with Cupertino. Commissioner Vaishali requested a tour of Apple Campus 2 for TICC members and was referred to the Building Department.

#### MISCELLANEOUS

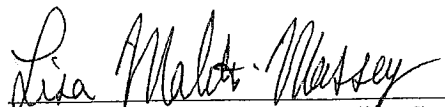
17. Reviewed Activities Calendar.
18. Reviewed Action Items, and provided updates.

Commissioner Keita Broadwater moved to delete action items because they are either completed or outdated. Commissioner Arnold De Leon seconded. The motion carried unanimously 4-0-1.

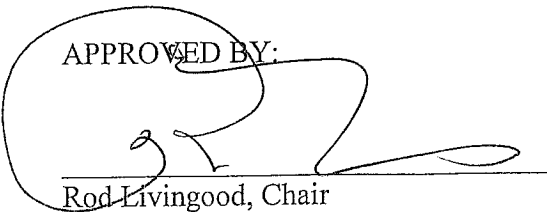
#### ADJOURNMENT

Commissioner De Leon moved for adjournment. Commissioner Deshpande seconded the motion. Vote 4-0-1 Meeting adjourned at 8:18 pm.

SUBMITTED BY:

  
Lisa Maletis-Massey, Recording Secretary

APPROVED BY:

  
Rod Livingood, Chair