



**DRAFT MINUTES**  
**CUPERTINO PLANNING COMMISSION**  
Tuesday, October 26, 2021

**REGULAR MEETING**

At 6:45 p.m. Chair Wang called the Regular Planning Commission meeting to order. This was a teleconference meeting with no physical location.

**ROLL CALL**

Present: Chair R Wang, Vice Chair Steven Scharf, Commissioners Sanjiv Kapil, Muni Madhhipatla, Vikram Saxena. Absent: None. All Commissioners teleconferenced for the meeting.

**CEREMONIAL MATTERS AND PRESENTATIONS**

1. Subject: Senior Strategy Survey  
Recommended Action: Receive a presentation on encouraging community input in a survey assessing resource awareness and need among seniors for the Senior Strategy City Work Program item.

Parks and Recreation Coordinator Alex Corbalis gave a presentation on the Senior Resource Availability Survey, which will determine needs of Seniors in Cupertino and awareness of services. Commissioners are encouraged to promote the survey for community participation, which will run through December 3, 2021.

**APPROVAL OF MINUTES**

2. Subject: Approve the September 28 Planning Commission minutes  
Recommended Action: Approve the September 28 Planning Commission minutes

Commissioner Madhhipatla moved and Commissioner Scharf seconded to approve the September 28 Planning Commission minutes. Ayes: Wang, Scharf, Kapil, Madhhipatla, Saxena. Noes: None. Abstain: None. Absent: None.

**POSTPONEMENTS - None****ORAL COMMUNICATIONS**

Jenny Griffin spoke about ABAG and MTC's recent endorsement of Plan Bay Area 2050.

**WRITTEN COMMUNICATIONS – None****CONSENT CALENDAR – None****PUBLIC HEARINGS – None****OLD BUSINESS – None****NEW BUSINESS**

3. Subject: Mandatory KnowBe4 Training  
Recommended Action: Receive a presentation by the City's Infrastructure Division on the Mandatory KnowBe4 Training

Innovation Technology Technician Iqraam Nabi gave a presentation regarding the mandatory KnowBe4 Training regarding cybersecurity awareness and answered questions from the Commission.

4. Subject: General Plan Annual Review  
Recommended Action: Provide direction on the format of the General Plan Annual Review/Implementation Plan.

Planning Manager Piu Ghosh gave a presentation on the General Plan Annual Review required by State law. This can be used to determine Work Program action items based on the General Plan and to ensure appropriate funding is made available to complete these. While the report has not yet been updated for 2021, Commissioners were invited to provide feedback.

Vice Chair Scharf asked whether a status can be provided on the housing projects approved by Council (whether construction has begun on these projects), even though this is not a state requirement to provide. Ms. Ghosh responded that the number of housing units approved by Council are included in the report.

Chair Wang opened the public comment period and the following people spoke:

Jenny Grifiin

Chair Wang closed the public comment period.

Ms. Ghosh and City Attorney Chris Jensen answered questions from the Commission.

The Commission received the presentation and provided input to staff in preparation for the General Plan Annual Review that will be presented to City Council in the Spring of 2022.

## STAFF AND COMMISSION REPORTS

5. Subject: Look ahead at 2022 Planning Commission Meetings  
Recommended Action: Receive the report and review the resources provided at your convenience in preparation of the upcoming topics.

Planning Manager Piu Ghosh gave presentation on upcoming Planning Commission topics for 2022, which includes:

- Housing Element site selection – Winter 2021-2022
- SB 9 and potential other housing bills objective standards – Spring/Summer 2022
- Housing Element policies, environmental review and related discussion/adoption – Fall 2022
- Mixed-use and residential design guidelines review and recommendation – late Fall 2022

Chair Wang opened the public comment period and the following people spoke:

Jenny Grifiin

Chair Wang closed the public comment period.

Chair Wang encouraged the Commission to enroll for the Planning Commission academy, which will take place in San Ramon from March 16-18, 2022.

Commissioners Madhhipatla and Saxena attended the October 21<sup>st</sup> Design Review Committee, approving exception permits for signage and setbacks.

## ADJOURNMENT

At 7:37 p.m., Chair Wang adjourned the meeting.

/s/Cyrah Caburian

Cyrah Caburian, Administrative Assistant