



## PARKS AND RECREATION DEPARTMENT

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### PARKS AND RECREATION COMMISSION STAFF REPORT

December 2, 2021

#### Subject

Commission Proposals for the Fiscal Year 2022-2023 City Work Program.

#### Recommended Action

Provide a list of proposed items for the Fiscal Year 2022-2023 City Work Program, identifying the top three proposals, limited to no more than five.

#### Background

In the December to January timeframe, each Commission will submit proposed ideas for the City Work Program for the upcoming fiscal year (FY). These proposals will be taken into consideration by Department Heads and the City Manager when developing the proposed City Work Program for City Council's consideration. Commissions should identify their top three proposals and limit proposals to no more than five. Each proposal should be within the purview of the commission and have a timeline of 12 months or less.

When the proposed City Work Program is brought to City Council, the items submitted by Commissions will be provided as attachments. The item will indicate which of the Commission's proposals were recommended by Department Heads and the City Manager to be considered in the proposed City Work Program. Once the City Work Program is adopted by City Council, Commissions will be notified of any approved items within their purview.

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Prepared by: Kevin Khuu, Management Analyst

Reviewed by: Joanne Magrini, Director of Parks and Recreation

Approved by: Joanne Magrini, Director of Parks and Recreation

Attachments:

A – Commission Proposal Template