



## COMMUNITY DEVELOPMENT DEPARTMENT

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## HOUSING COMMISSION STAFF REPORT

September 9, 2021

### Subject

Informational presentation on the FY 2020-21 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

### Recommended Action

Conduct Public Hearing; and

1. Receive informational presentation; and
2. Adopt resolution 21-03 approving the FY 2020-21 CDBG CAPER.

### Discussion

The United States Department of Housing and Urban Development (HUD) annually allocates grants such as CDBG, Home Investment Partnerships Program (HOME), Housing Opportunities for People with AIDS (HOPWA), and Emergency Shelter Grants (ESG) to local jurisdictions for community development activities. Cupertino is one of nine entitlement jurisdictions within Santa Clara County. Jurisdictions typically must have a population of 50,000 or more to qualify as an entitlement jurisdiction that receives grant funding directly from HUD. Entitlement grants are largely allocated on a formula basis, based on several objective measures of community needs, including the extent of poverty, populations, housing overcrowding, age of housing, and extent of population growth lag in relationship to other metropolitan areas. As a requirement to receive these entitlement grants, Title I of the National Affordable Housing Act mandates that jurisdictions prepare a five-year Consolidated Plan, Annual Action Plan, and a CAPER. The 2020-2025 Consolidated Plan was adopted by City Council on June 14, 2020. The FY 2021-22 Annual Action Plan was adopted by City Council on June 15, 2021.

### **2020-21 CDBG CAPER**

The CAPER is an annual document that outlines the progress the jurisdiction has made in carrying out its strategic plan and its Annual Action Plan. The CAPER is an overview of major initiatives and highlights that were proposed and executed throughout the program year. The CAPER consists of specific program narratives, an assessment of annual performance, and an assessment of progress toward meeting goals and objectives contained in the Consolidated Plan. The FY 2020-21 CAPER (Exhibit 1) covers

the City’s CDBG accomplishments from July 1, 2020 to June 30, 2021 and represents the first year of the 2020-2025 Consolidated Plan.

Per HUD regulations, the City is required to make the CAPER available for public comment for fifteen days. The 2020-21 CAPER was made available to the public at [www.cupertino.org/housing](http://www.cupertino.org/housing) and the City Clerk’s office from August 26, 2021 to September 9, 2021. No public comments have been received. The CAPER is due to HUD by September 30, 2021.

***FY 2020-21 CDBG Funding***

FY 2020-21 CDBG funding allocations are noted in the table below.

<b>Applicant Agency</b>	<b>Budget</b>
<b>CDBG Public Services</b>	
Live Oak Adult Day Services – Senior Adult Day Care / Caregiver Respite	\$21,152.61
West Valley Community Services – Community Access to Resource and Education	\$38,426.34
<b>Administration</b>	\$79,400.25
<b>CDBG Capital/Housing Projects</b>	
Rebuilding Together Silicon Valley – Housing Repair and Rehabilitation Program	\$83,363.40
West Valley Community Services – Vista Village Renovation Project	\$174,850.40
<b>GRAND TOTAL:</b>	<b>\$397,193.00</b>

***2020-21 CDBG Grant Accomplishments***

The City funded two (2) CDBG public service grants for senior services and emergency services and two (2) capital housing project grants for residential single-family rehabilitation and residential affordable multi-family renovation. In total, one hundred and ninety-two (92) persons were served through the City’s CDBG funded services. Of the ten (10) individuals/households served by programs where information on income by family size is required to determine the eligibility, five (5) were extremely-low income, two (2) were low income, and three (3) were moderate income.

Process

This is the only public hearing required by HUD for the CAPER. All required HUD notices are published in the Cupertino Courier newspaper in advance.

Sustainability Impact

No sustainability impact.

Fiscal Impact

Sufficient funding will be available and budgeted for FY 2021-22 CDBG funding allocations. CDBG programs and projects are funded by HUD grant funds.

Next Steps

The FY 2020-21 CAPER will be submitted to HUD in time for the deadline of September 30, 2021.

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Reviewed and Approved for Submission by: Kerri Heusler, Housing Manager  
Benjamin Fu, Director of Community Development

Attachments:

A - Resolution No. 21-03 (FY 20-21 CDBG Consolidated Annual Performance and Evaluation Report)