



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
Teleconference Meeting
Thursday, July 1, 2021
7:00 PM
DRAFT MINUTES

CALL TO ORDER

Chair Stanek called the meeting to order at 7:00p.m. via remote teleconference.

ROLL CALL

Commissioners present: Carol Stanek, Neesha Tambe, Sashikala Begur
Commissioners absent: Gopal Kumarappan, Xiangchen (Minna) Xu
Staff present: Joanne Magrini, Rachelle Sander, Whitney Zeller,
Alex Corbalis, Evelyn Moran, Susan Michael, Iqraam Nabi,
Toan Quach

CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Duo Multi-Factor Authentication and Office 365.

Recommended Action: Receive a presentation on Duo multi-factor authentication for Office 365 and enroll commissioners in the Duo multi-factor authentication system.

Innovation Technology Technician, Iqraam Nabi, provided a presentation on Duo multi-factor authentication and Office 365.

APPROVAL OF MINUTES

2. Subject: Meeting Minutes for the June 3, 2021 Parks and Recreation Commission Meeting.

Recommended Action: Review and approve the minutes for the June 3, 2021 Parks and Recreation Commission meeting.

Commissioner Tambe motioned to approve the minutes. Commissioner Begur seconded the motion. Motion carried with three votes yes and Commissioners Xu and Kumarappan absent.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

3. Subject: Update on the Playground Replacement Capital Improvement Project.

Recommended Action: Receive an update on the playground replacement capital improvement project and provide input on playground elements.

Public Works Project Manager, Evelyn Moran, provided an updated on the playground replacement project. She reviewed five panel options to include in the playground design and asked the Commission to prioritize their preference for the panel options.

Commissioner Tambe noted her top two choices were the magical music and the funhouse panels.

Commissioner Begur commented that her order of preference would be the magical music, a-maze-ing, funhouse, slide and solve, four-the-win panels.

The commissioners provided a consensus with the top three options being the magical music, funhouse, and a-maze-ing panels.

Commissioner Tambe added that she would like staff to consider nature play at future playground sites and appreciates the design incorporating more natural colors and themes.

4. Subject: City Council's Actions Regarding the Community Funding Grant Program.

Recommended Action: Receive an update on City Council's actions from their June 11 meeting regarding the Community Funding Grant Program.

Assistant Director of Parks and Recreation, Rachelle Sander, provided a presentation on the item.

Commissioner Tambe commented that she is hesitant to open the grant funding to schools because it could be a slippery slope, hard to manage, and difficult to prioritize which schools to fund. She noted that schools and the community have a responsibility to support students and funding falls more into the purview of the school districts for how they support their organizations. Commissioner Tambe added that when it comes to ongoing programs and events for the community, she wants to make sure the City understands why they have been funded through this program in the first place and does not want to forget that the City can't facilitate them alone.

Chair Stanek commented that Council had expressed similar questions that the Commission had raised, especially about whether the program should be an entrepreneurial fund for startup projects. She clarified that the program has funded organizations that the City has partnered with over the years, and if the program is intended to be a startup fund, that would need to be clarified. She added that this is what Council's subcommittee will be working on, as well as determining the Commission's role in the process.

Commissioner Begur commented that she is glad they have a subcommittee to review the program and clarify the process.

5. Subject: Parks and Recreation Strategic Plan Review.

Recommended Action: Review the Parks and Recreation Strategic Plan and provide input.

Recreation Coordinator, Alex Corbalis, provided an update on the Parks and Recreation Strategic Plan.

Community Member Jonathan Jones provided public comment and asked what the water play areas would look like.

Commissioner Tambe commented that she appreciates the dual format and wanted to ensure it is clear when discussing the strategic plan that there are both short-term and long-term implementation plans. She added that the absent commissioners should be encouraged to review the document and watch the meeting recording, as this will be an important document. She recommended to bring long-term implementation as a future agenda item.

Chair Stanek thanked staff for providing the two formats and commented that she is looking forward to having items come to the commission as they progress. She added that public comment and input should continue to be collected on the Strategic Plan and its included projects in addition to it being posted on the City's website.

Commissioner Begur commented that it is important to continue to hear from the community on the direction of the Strategic Plan.

Commissioner Tambe recommended contacting the Master Plan stakeholder group to bring them back into the process.

6. Subject: Jollyman Dog Off Leash Area Trial Assessment Criteria.

Recommended Action: Review the criteria to assess the Jollyman Dog Off Leash Area Trial.

Director of Parks and Recreation, Joanne Magrini, provided an update on the item.

The following community members provided public comment on the item:

Tony Alexander
Louise Saadati
Deepa Mahendraker
Jonathan Jones
Charles Zhang
Sudhir Kandi

Commissioner Begur recommended bringing the data back once a quarter for review, to allow the community to see what has been collected.

Commissioner Tambe noted that transparency of the data is important and that the data should be available for the public to see. She recommended bringing the item back to the Commission for a status update after a set number of DOLA observation visits to see what data has been collected.

Chair Stanek asked what can be done to make the data transparent to the users.

Director Magrini responded that staff can bring the data back to the commission, potentially at the October meeting, to see what has been collected.

Chair Stanek noted that this is an evolving process with a lot of community interest. She added that the users want to be compliant and we should give them the opportunity to be successful by being transparent with the data collected.

NEW BUSINESS

7. Subject: Update on the Parks and Recreation Fiscal Year 2020-21 and Fiscal Year 2021-22 Work Program Items.

Recommended Action: Receive the update on the Parks and Recreation Fiscal Year 2020-21 and Fiscal Year 2021-22 Work Program Items.

Director Magrini provided a presentation on the item.

Commissioner Tambe noted that she does not want to lose sight of the long-term strategic plan.

STAFF AND COMMISSION REPORTS

8. Subject: Monthly Update Reports.

Recommended Action: Receive monthly update reports from the Director of Parks and Recreation and Commissioners.

Parks and Recreation Director, Joanne Magrini, provided the Director's update.

Commissioner Begur volunteered to attend the July 14 Mayor's meeting.

Chair Stanek commented that she is available to attend the August Mayor's meeting but requested to see if Vice Chair Xu or Commissioner Kumarappan would be available to attend.

COMMISSIONER ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

9. Subject: August Meeting.

Recommended Action: Consider canceling the August regular Parks and Recreation Commission meeting.

The Commission agreed to cancel the August 5 regular meeting.

FUTURE AGENDA SETTING

Director Magrini reviewed the tentative agenda for the September 2 meeting.

ADJOURNMENT

Chair Stanek adjourned the meeting at 9:10 p.m. to the September 2, 2021 meeting at 7:00 p.m.

Respectfully submitted,

Joanne Magrini, Director
Parks and Recreation Department

Minutes approved at the _____ regular meeting