



## **PARKS AND RECREATION DEPARTMENT**

QUINLAN COMMUNITY CENTER  
10185 NORTH STELLING ROAD • CUPERTINO, CA 95014-5732  
TELEPHONE: (408) 777-3120 • FAX: (408) 777-1305  
CUPERTINO.ORG

### **PARKS AND RECREATION COMMISSION STAFF REPORT**

Meeting: July 1, 2021

#### Subject

Update on the Parks and Recreation Fiscal Year 2020-21 and Fiscal Year 2021-22 Work Program Items.

#### Recommended Action

Receive the update on the Parks and Recreation Fiscal Year 2020-21 and Fiscal Year 2021-22 Work Program Items.

#### Discussion

This report intends to provide an update on the status of the Parks and Recreation Fiscal Year 2020-21 (FY 20-21) City Work Program items and the items approved by City Council during the Special Meeting on May 26 for the FY 21-22 Work Program.

#### ***FY 2020-21 Projects***

##### *Use of Athletic Fields (Complete)*

This project focused on the revision and update of the Athletic Field Use Policy, which was approved in 2004. After researching neighboring city policies and conducting community outreach, an updated draft policy was presented to the Commission in April with changes including additional Sunday use, a transition to an hourly fee structure, and added language to allow for necessary field closures. With the Commission's recommendation, a final revised policy was presented and approved by City Council on May 4. The additional Sunday use was expanded to 4 p.m. with the added option of hosting tournaments, the revised fees were approved at 50% of proposed levels, and staff will provide a status update to Council in one year.

##### *Policies on Nonprofit Support (Complete)*

This project included the revision and update of the Community Funding Policy, which was revised by staff, presented to the Commission for review and feedback on November 16, 2020, and brought to City Council for review and approval on December 1, 2020. Additionally, a website was created to highlight the various non-profit support opportunities from the City. The website went live on January 1.

#### *Parks & Recreation Strategic Plan (In Progress)*

This project was intended to create a strategic plan to address the immediate and short term goals identified in the Parks and Recreation System Master Plan. The Strategic Plan outlines progress to date including operational items and capital improvement projects that address the goals of the Master Plan, as well as anticipated projects through Fiscal Year 2023-24. In addition, research was conducted at 18 sites to determine prioritization for implementing amenity improvements suggested in the Master Plan. The Strategic Plan will be reviewed by the Commission at their July 1 meeting, and the finalized document will be used as an ongoing tool to track and forecast progress of the Parks and Recreation System Master Plan.

#### *Dogs Off Leash Area (DOLA) (In Progress)*

The DOLA project includes the trial program at Jollyman park and the establishment of DOLAs at other parks within the City. The trial began in October of 2019 and has since been extended due to the pandemic and insufficient information collected on the co-existence of DOLAs with the youth sports groups. The trial is currently set to end on June 30, 2022, with the research and approval of other possible DOLA locations to be determined afterwards.

#### *Community Garden Improvements (In Progress)*

The first part of this project involves the renovation of the McClellan Ranch Community Gardens. Construction began in September of 2020 and completed in early 2021, with the gardens reopening in May. The upgraded gardens contains over 100 plots available for Cupertino residents to rent. The second part of the project, to explore extending the community gardens to other parks in the City, is still ongoing. Possible park locations were evaluated and presented to the Commission in May, resulting in the direction to further study locations on the east side of Cupertino.

#### *Blackberry Farm Golf Course Needs Assessment (In Progress)*

This project focuses on the future of the Blackberry Farm Golf Course by determining the short-term and long-term improvements to the golf course and its amenities, if any. Research was performed on the local, similarly sized municipal golf courses and the possible future options to study was presented to the Commission on June 3. The Commission's recommendation was to research the feasibility to perform minimal repairs to the golf course or to restore the property to natural habitat, which will be taken to City Council for consideration and direction on July 20.

#### *Rancho Rinconada (In Progress – On Hold)*

The possible acquisition of the Rancho Rinconada Recreation and Parks District (RRRPD) by the City was listed as a potential governance option in the Local Agency Formation Commission of Santa Clara County (LAFCO) special study performed in 2019. The study was taken to City Council in February of 2020. The Council accepted LAFCO's recommendations, to either have RRRPD maintain their current governance structure or for the City to initiate the acquisition of the special district. At the March 2

meeting, after receiving an update on the project, City Council voted to delay the consideration of the acquisition to allow for engagement in long-term planning for aquatics facilities in Cupertino and until RRRPD completes their strategic visioning and outreach and makes a formal recommendation. On June 10, RRRPD completed their District Strategic Plan and voted on resolution to support their continued governance as an independent special district. Staff are reviewing the status of the item and will bring it back for the Commission and Council's consideration.

### ***FY 2021-22 Projects***

The descriptions of the projects that were approved for FY 2021-22 are listed below (Attachment A):

Staff are currently developing timelines for these projects and will be brought to the Commission in the future.

### ***Senior Strategy***

Address the needs of seniors in collaboration with the City Council and Commissions. Needs to address include technology resources, housing, food supply, transportation, and mental and physical health and wellbeing.

### ***Memorial Park Improvements (Part of CIP)***

Implement a six-month and 12-month plan for Memorial Park improvements including:

1. Memorial Park - Pond Repurposing
2. Memorial Park - Amphitheater Improvements
3. Memorial Park - Specific Plan Design

### ***Lawrence Mitty (Part of CIP)***

Acquire a parcel at Lawrence Expressway and Mitty Ave for trail expansion and park development. Complete annexation process. Development project for Lawrence Mitty will be included in the CIP. Programming, Outreach, & Design with outreach expected to start by Q3 FY 21-22.

### **Sustainability Impact**

No sustainability impact.

### **Fiscal Impact**

No fiscal impact.

---

Prepared by: Kevin Khuu, Management Analyst; Whitney Zeller, Administrative Assistant

Reviewed and Approved by: Joanne Magrini, Director of Parks and Recreation

### **Attachments:**

A – Final FY 2021-2022 City Work Program (Parks and Recreation Items)