

**CUPERTINO PUBLIC SAFETY COMMISSION**  
**DRAFT MEETING MINUTES**  
**Thursday, March 11, 2021, 6:00 p.m.**  
**Teleconference meeting without a physical**  
**location**

**CALL TO ORDER**

Commission Chair Chao called to order this meeting of the Cupertino Public Safety Commission at approximately 6:01 p.m. on Thursday, March 11, 2021 via teleconference.

**ROLL CALL**

Commissioners Present: Chair Hymanand Nellore  
Vice Chair Eric Shan  
Lakshminarasimha Ankireddipally  
Yvonne Chao  
Tiffany Wang

Commissioner Absent: None

Staff Present: Captain Rich Urena, Santa Clara County Sheriff's Office  
Deputy Fire Chief Mark Shumate, Santa Clara County Fire  
Department  
Thomas Chin, Emergency Services Coordinator, City of  
Cupertino  
Kirsten Squarcia, City Clerk  
Brian Babcock, Communications Officer  
Cindy Stewart, COOP Contractor

Others Present: Andy Huang

**APPROVAL OF MINUTES**

1. Subject: Minutes from January 14, 2021  
Recommended Action: Approve minutes from January 14, 2020

Commissioner Ankireddipally noted the May 13, 2021 meeting date was missing from the draft minutes and proposed schedule.

Commissioner Ankireddipally motioned to approve the amended minutes for the March 11, 2021 meeting; Commissioner Shan seconded the motion; Ayes: Ankireddipally, Chao, Nellore, Shan, and Wang. Noes: None. Abstain: None. Absent: None.

## **POSTPONEMENTS**

None

## **ORAL COMMUNICATION**

None

## **WRITTEN COMMUNICATION**

None

## **OLD BUSINESS**

### **2. Subject: Public Safety Education and Outreach**

#### **a. Public Safety Forum (Chao/Nellore)**

**Recommended Action:** Receive updated reports and discuss proposals for future forums/workshops

No report available.

### **3. Subject: Domestic Violence Awareness (Chao)**

**Recommended Action:** Receive updated report on Domestic Violence Awareness Project

Commissioner Chao provided an update on engagement with NextDoor Solutions regarding facilitating a banner sign at Memorial Park through the normal request process.

## **NEW BUSINESS**

### **4. Subject: Presentation and training on Commissioner Handbook approved by City Council on January 19, 2021**

**Recommended Action:** Receive presentation and training on Commissioner Handbook approved by City Council on January 19, 2021

Kirsten Squarcia, City Clerk, provided a presentation and training on the Commissioner Handbook approved by City Council on January 19, 2021. The Commission Members

asked clarifying questions.

5. Subject: Continuity of Operations Plan

Recommended Action: Receive a report on the Continuity of Operations Plan

Thomas Chin, Emergency Services Coordinator, provided a presentation on the status of the Continuity of Operations Plan. The Commission Members asked clarifying questions.

6. Subject: Public Safety Champion of the Year for the 2021 CREST Awards

Recommended Action: Discuss and vote on the Public Safety Champion of the Year for the 2021 CREST Awards

Brian Babcock, Communications Officer, presented the nominations for the Public Safety Champion of the Year for the 2021 CREST Awards. Commissioners considered two candidates, discussed the merits of each nomination, and voted on a champion.

Leigh Stevens received three votes from Chair Nellore, Commissioner Ankireddipally, and Vice Chair Shan.

Al Boleda received two votes from Commissioner Chao and Commissioner Wang.

Leigh Stevens was selected as the Public Safety Champion of the Year for the 2021 CREST Awards by a vote of 3-2.

7. Subject: Public Safety Commission Website

Recommended Action: Discuss and recommend improvements to the Public Safety Commission Website

Chair Nellore opened the discussion with potential changes to the Public Safety Commission website. The Commission Members agreed to provide self-portraits and biographies for content. Thomas Chin agreed to make changes based on the comments from the Commission Members.

## **STAFF AND COMMISSION REPORTS**

8. Subject: Report by the Santa Clara County Fire Department

Recommended Action: Receive report by the Santa Clara County Fire Department

Deputy Fire Chief Shumate delivered the Santa Clara County Fire District January and February 2021 report. Deputy Fire Chief Shumate indicated one significant event in

January and no significant events during the month of February. Call volumes continue to be low due to the COVID-19 pandemic and resulting restrictions. No injuries to first responders were reported.

Deputy Chief Shumate also described the Wildfire Urban Interface and Fire Prevention Program.

Deputy Chief Shumate answered clarifying questions from Commission Members.

9. Subject: Report by the Santa Clara County Sheriff's Office

Recommended Action: Receive report by the Santa Clara County Sheriff's Office

Captain Urena delivered the Santa Clara County Sheriff's Office February 2021 report. Captain Urena reported all response times were met and remain low. Captain Urena provided a public safety report on select crimes including domestic violence and catalytic converter thefts.

Captain Urena addressed questions from the Commission Members.

10. Subject: Report by the City of Cupertino

Recommended Action: Receive Report by the City of Cupertino Liaison

Thomas Chin, City of Cupertino Emergency Services Coordinator, delivered a report on the emergency response activities in January and February 2021. Responses include the County of Santa Clara moving into the Red Tier on the State's Blueprint for a Safer Economy, COVID-19 test sites, and COVID-19 vaccines.

Thomas Chin reported in Santa Clara County on January 14, 2021 (the last Public Safety Commission meeting) 88,379 cases, 1028 deaths, and 657 Cupertino cases. As of March 11, 2021 Santa Clara County has 112,325 total cases, 1836 deaths, and 819 Cupertino cases.

11. Subject: Commissioner Reports

Recommended Action: Receive Commissioners' Reports

Chair Nellore provided an update on a meeting with Vice Mayor Chao and her considerations for each Commission.

Chair Nellore provided a report on a meeting with Technology, Information, and Communication Commission. Chair Nellore and Vice Chair Shan agreed to attend the TICC meetings as necessary.

Chair Nellore agreed to attend the April 2021 Mayor's meeting.  
Vice Chair Shan agreed to attend the May 2021 Mayor's meeting.

#### **FUTURE AGENDA SETTING**

None

#### **ADJOURNMENT**

Chair Nellore adjourned the meeting at 7:55 p.m.

#### **NEXT MEETING**

The next Regular Meeting is scheduled for Thursday, May 13, 2021 at 6:00 p.m.

#### **SUBMITTED BY:**

*Thomas Chin*  
*Staff Liaison to the Public Safety Commission*  
*Emergency Services Coordinator*  
*City of Cupertino*

*May 6, 2021*

#### **APPROVED BY:**

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Hymanand Nellore, Chair

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Date