



**CITY OF CUPERTINO**  
**PARKS AND RECREATION COMMISSION**  
**Teleconference Meeting**  
**Thursday, April 1, 2021**  
**7:00 PM**  
**DRAFT MINUTES**

**CALL TO ORDER**

Chair Stanek called the meeting to order at 7:00p.m. via remote teleconference.

**ROLL CALL**

Commissioners present: Carol Stanek, Xiangchen Xu, Gopal Kumarappan,  
Neesha Tambe, Sashikala Begur  
Commissioners absent: None  
Staff present: Joanne Magrini, Whitney Zeller, Rachelle Sander

**CEREMONIAL MATTERS AND PRESENTATIONS**

1. Subject: Demonstration of the New Online Tennis Reservation System.  
Recommended Action: Receive a demonstration of the new online tennis reservation system.

This item was discussed at a later portion of the meeting.

**APPROVAL OF MINUTES**

2. Subject: Meeting Minutes for the March 24, 2021 Parks and Recreation Commission Special Meeting.  
Recommended Action: Review and approve the minutes for the March 24, 2021 Parks and Recreation Commission special meeting.

Commissioner Tambe requested to amend the minutes to clarify her comments in item two to note that she recommended to approve \$200k for Fiscal Year 2020-21 to be implemented as Public Works determines, and for Fiscal Year 2021-22 amenity improvements to be brought back to the Commission for review after the first year is implemented.

Chair Stanek requested to amend the minutes to change her comments in item five to read Walk Bike Cupertino.

Commissioner Tambe motioned to approve the minutes with the requested amendments. Commissioner Kumarappan seconded the motion. Motion carried unanimously with five votes yes.

## **POSTPONEMENTS**

None

## **ORAL COMMUNICATIONS**

None

## **WRITTEN COMMUNICATIONS**

None

## **OLD BUSINESS**

3. Subject: Fiscal Year 2021-22 Community Funding Application Evaluations and Recommendation to City Council.

Recommended Action: Receive staff report, allow for clarifying questions, receive public comment and close item, receive Commissioner scoring for the Fiscal Year 2021-22 community funding applications.

Administrative Assistant, Whitney Zeller, reviewed the process for the item.

Commissioner Kumarappan recused himself from the item, noting his association with the Cupertino Library Foundation.

Chair Stanek opened the item for public comment.

Community member Orrin Mahoney provided public comment and noted they were available if the Commission had any questions on their organization's application.

Community member Matthew Dodder provided public comment and noted they were available if the Commission had any questions on their organization's application.

Community member Raji Mahoney provided public comment and noted they were available if the Commission had any questions on their organization's application.

Community member Jeanne Wun provided public comment and noted they were available if the Commission had any questions on their organization's application.

Chair Stanek closed public comment.

The Commission discussed eligibility and agreed to provide rankings for all organizations. All organizations were deemed eligible, with the exception of the Silicon Valley Jewish Film Festival and Dhwani Academy of Percussion Music in the United States, on the basis that admission to or participation in the organization's events must

be “free of charge” to Cupertino residents unless stated in the application and approved by the Parks and Recreation Commission.

The Commissioners submitted their ranking totals for each organization into the evaluation totals form for staff to compile their data.

Item one was discussed at this portion of the meeting.

1. Subject: Demonstration of the New Online Tennis Reservation System.

Recommended Action: Receive a demonstration of the new online tennis reservation system.

Recreation Supervisor, Rachelle Sander, provided a demonstration of the new online tennis reservation system.

Chair Stanek commented that the more automated we become, the easier it is for our residents to utilize our facilities and services.

4. Subject: Commission Initiated Discussion Regarding the Rancho Rinconada Recreation and Park District’s Community Outreach Efforts.

Recommended Action: Discuss Rancho Rinconada Recreation and Park District’s Community Outreach Efforts.

This item was discussed at a later portion of the meeting.

5. Subject: Fiscal Year 2021-22 Community Funding Application Evaluations and Recommendation to City Council – Continued.

Recommended Action: Continuation of Item #3 for the purpose of consideration of evaluations, and decisions to provide funding recommendation for Council.

Chair Stanek opened and closed the item for public comment.

Staff shared the Commission’s data in the evaluation totals form, as well as data sorted by total average and data sorted by total ranking.

The Commission reviewed and discussed the provided data.

Commissioner Tambe motioned to recommend to City Council funding for the following organizations at a total of \$92,900:

West Valley Community Services of Santa Clara County, Inc. - \$10,000  
Cupertino Library Foundation - \$15,000

Buddhist Tzu Chi Medical Foundation - \$7,400  
Santa Clara Valley Audubon Society - \$8,500  
Friends of Deer Hollow Farm - \$7,000  
Chinese American Coalition for Compassionate Care - \$12,000  
Valkyrie Robotics - \$3,000  
Tian Hong Foundation - \$3,000  
Rotary Club of Cupertino - \$12,000  
Euphrat Museum of Art - \$15,000

Item four was discussed at this portion of the meeting.

4. Subject: Commission Initiated Discussion Regarding the Rancho Rinconada Recreation and Park District's Community Outreach Efforts.

Recommended Action: Discuss Rancho Rinconada Recreation and Park District's Community Outreach Efforts.

Chair Stanek commented that Council made the decision to wait and see how things develop for this item, and consider it in the future. She noted that the Commission had previously assigned a subcommittee for the topic made of Vice Chair Xu and Commissioner Begur, and proposed having the subcommittee provide periodic updates to the Commission regarding the outreach process.

Commissioner Kumarappan recommended that since the item had already been considered by Council, to have staff update the Commission with any pertinent information.

Commissioner Tambe noted this is a sensitive subject and that she is conscious of the people who live there, and the importance of the service level provided. She supported the idea of having the subcommittee providing updates as necessary, as agenda items.

Commissioner Begur suggested leaving the item with staff, and if they need direction to come back to the Commission for input.

Vice Chair Xu commented that following Council's direction, we can wait until the outreach process is complete before revisiting the idea of a subcommittee.

Chair Stanek noted that it would be beneficial to have a presence, so the Commission is kept up to date on the outcome of the outreach process.

Director of Parks and Recreation, Joanne Magrini, noted that the intention is to document any pertinent information regarding this item and bring it to City Council once the visioning process is complete. She added that the City is staying up to date and collecting information to provide to Council as well as the Commission.

Commissioner Tambe recommended receiving updates from staff and staying close to the topic. She added that it would be helpful to get clarity on what funds are being used for the outreach process.

Vice Chair Xu recommended the City update their Rancho Rinconada webpage with current information.

Director Magrini noted that once information is received from the strategic visioning process, we will bring that information back to the Commission for recommendation to Council.

## **NEW BUSINESS**

None

## **STAFF AND COMMISSION REPORTS**

6. Subject: Monthly Update Reports.

Recommended Action: Receive monthly update reports from the Director of Parks and Recreation and Commissioners.

Parks and Recreation Director, Joanne Magrini, provided the Director's update.

Commissioner Begur attended the Mayor's meeting and provided an update on the information discussed.

Commissioners Tambe and Kumarappan attended Commission/Council Ethics Training.

Chair Stanek provided an update on the Art in Unexpected Places mural at Blackberry Farm.

## **COMMISSIONER ATTENDANCE AT UPCOMING MEETINGS AND EVENTS**

The Commissioners discussed attendance of the Mayor's meeting as follows:

April – Chair Stanek  
May – Commissioner Tambe  
June – Vice Chair Xu

### **FUTURE AGENDA SETTING**

A special meeting will be held on April 8 and 5:30 p.m. where the Field Use Policy and proposed CIP projects for Fiscal Year 2021-22 will be reviewed.

### **ADJOURNMENT**

Chair Stanek adjourned the meeting at 9:26 p.m. to the April 8, 2021 special meeting at 5:30 p.m.

Respectfully submitted,

Whitney Zeller, Administrative Assistant  
Parks & Recreation Department

*Minutes approved at the \_\_\_\_\_ regular meeting*