



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**

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**CITY COUNCIL STAFF REPORT**

Meeting: April 27, 2021

**Subject**

Special joint study session meeting with City Council, Planning Commission, and Housing Commission on the Housing Element update.

**Recommended Action**

That the City Council, Planning Commission, and Housing Commission receive the report and provide any input to staff.

**Background**

As part of the City's RHNA Study Session Work Program item, the following study sessions and public meetings have previously been held to provide information and discussion on the separate, but parallel long-range processes of Plan Bay Area 2050 and the Regional Housing Needs Allocations (RHNA), which provide foundation for the Housing Element update.

- May 19, 2020<sup>1</sup>: City Council study session provided background on Plan Bay Area 2050 and RHNA.
- July 8, 2020<sup>2</sup>: City Council special meeting provided a review of HCD's Regional Housing Needs Determination.
- November 10, 2020<sup>3</sup>: Planning Commission study session provided a review of the Association of Bay Area Government's RHNA proposed methodology report.

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<sup>1</sup> Available here:

<https://cupertino.legistar.com/LegislationDetail.aspx?ID=4524386&GUID=97E209AB-F8E2-4D11-8048-681A2ECB7C42&Options=&Search=>

<sup>2</sup> Available here:

<https://cupertino.legistar.com/LegislationDetail.aspx?ID=4587061&GUID=3DE252BA-DD6E-4A22-9E07-A1CFD5F59113&Options=&Search=>

<sup>3</sup> Available here:

<https://cupertino.legistar.com/LegislationDetail.aspx?ID=4688247&GUID=56A8FD80-673B-4F1A-BAB4-5FBD7DA7FFC5&Options=&Search=>

- November 17, 2020<sup>4</sup>: City Council study session provided a review of ABAG's RHNA proposed methodology report.

### **Discussion**

The study session is the first of two joint Housing Element Kick-Off study sessions facilitated by the Santa Clara County Planning Collaborative's technical support team, Baird + Driskell. The purpose of the two-part study session is to provide background for the upcoming process to update the Housing Element. State law requires that every city and county in California adopt a Housing Element approximately every eight years. The Housing Element is part of Cupertino's General Plan and identifies policies and programs to meet the housing needs of the City's current and future residents at all income levels.

The first study session will focus on an introduction and overview of the Housing Element structure and required sections. See report prepared by Baird + Driskell (Attachment A). The second joint study session is tentatively scheduled for May 11, 2021 and will provide participants an opportunity to explore best practices.

### **Next Steps**

The second joint City Council, Planning Commission, and Housing Commission study session is tentatively scheduled for May 11, 2021. Meeting information will be provided via e-notices to those who have signed up, and posted on the City's website, social media, and the Housing Element webpage: [www.cupertino.org/housingelement](http://www.cupertino.org/housingelement).

### **Sustainability Impact**

No sustainability impact.

### **Fiscal Impact**

No fiscal impact.

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Approved by: Dianne Thompson, Assistant City Manager

### **Attachments:**

A - Baird + Driskell Memo

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<sup>4</sup> Available here: <https://cupertino.legistar.com/LegislationDetail.aspx?ID=4692112&GUID=55297C93-C6B5-4C7A-9976-46878BD85BFB&Options=&Search=>