



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
Teleconference Special Meeting
Wednesday, March 24, 2021
6:00 PM
DRAFT MINUTES

CALL TO ORDER

Chair Stanek called the meeting to order at 6:00p.m. via remote teleconference.

ROLL CALL

Commissioners present: Carol Stanek, Xiangchen Xu, Gopal Kumarappan,
Neesha Tambe, Sashikala Begur

Commissioners absent: None

Staff present: Joanne Magrini, Rachelle Sander, Whitney Zeller,
Alex Corbalis

CEREMONIAL MATTERS AND PRESENTATIONS

APPROVAL OF MINUTES

1. Subject: Meeting Minutes for the March 4, 2021 Parks and Recreation
Commission Meeting.

Recommended Action: Review and approve the minutes for the March 4, 2021 Parks
and Recreation Commission meeting.

Commissioner Tambe motioned to approve the minutes. Commissioner Kumarappan
seconded the motion. Motion carried with 5 votes yes.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

2. Subject: Final Review and Prioritization of the Parks and Recreation Strategic Plan
Park Amenity Improvements.

Recommended Action: Conduct the final review and prioritization of the Parks and
Recreation Strategic Plan Park Amenity Improvements.

Recreation Coordinator, Alex Corbalis, reviewed the item and the Commission's recommendations from previous meetings.

Chair Stanek noted that the picnic tables and benches at Three Oaks Park were not reflective of the Commission's recommendation.

Staff noted they would review data again and highlight any discrepancies between meeting minutes and the data sheet and noted that the \$3,500 for a BBQ should be added at Creekside park, not Portal Park.

Staff mentioned that they would move forward with pickleball striping at Memorial Park as a trial before implementing it at other parks recommended by the Commission.

Commissioner Tambe asked if we could record pickleball striping at Varian and Monta Vista Parks as a low priority.

Chair Stanek recommended reviewing the data again for low priority recommendations from the Commission, noting benches and picnic tables at Jollyman Park, Creekside Park benches, Portal Park shade, and Canyon Oak Park shade.

Community Member Lisa Warren provided public comment.

Commissioner Tambe recommended approving the first two \$200k for the 2020-21 and 2021-22 fiscal years, in the order that Public Works deems correct, as well as implementing opportunities for nature play and exercise equipment in year two. She recommended communicating that specialty items, such as the BBQ for the picnic area and outdoor table tennis be prioritized, followed by the other recommended amenities, and that further conversation be facilitated regarding nature play and outdoor exercise equipment for year two of funding.

Commissioner Xu commented that shade trees should be prioritized for year one, noting that they will take a while to grow and provide shade.

Director Magrini summarized that we would provide funding recommendations to Public Works, noting prioritization of pickleball striping, outdoor table tennis and BBQ at Creekside Park and will inform the Commission of the determined first year of funding. She noted that staff can return to the Commission to have a further conversation on nature play and outdoor exercise equipment, and inclusive elements for consideration.

Commissioner Begur requested that the Commission receive a list of the low-priority items.

3. Subject: Quarterly Update on the Parks and Recreation Commission Fiscal Year 2020-21 Work Program and Ongoing Items.

Recommended Action: Receive a quarterly update on the Parks and Recreation Commission Fiscal Year 2020-21 Work Program and ongoing items.

Director of Parks and Recreation, Joanne Magrini, provided a presentation on the item.

4. Subject: Evaluation Process for the fiscal Year 2021-22 Community Funding Grant Program.

Recommended Action: Review the evaluation process for the Fiscal Year 2021-22 Community Funding Grant Program.

Administrative Assistant, Whitney Zeller, provided a presentation on the item.

Commissioner Tambe requested that the Commissioner's evaluation sheets be posted following the meeting.

Commissioner Tambe recommended providing a way to allow commissioners to digitally submit their scores live during the meeting. She noted that she appreciates the opportunities for public comment and commission discussion.

Commissioner Kumarappan agreed that there should be an opportunity for commissioners to digitally submit their scores live during the meeting, rather than verbally, to avoid influencing each other's scores.

Chair Stanek noted that the Commission will need to discuss eligibility and that the Commission should be prepared to score all applications.

Commissioner Kumarappan recommended discussing eligibility prior to ranking organizations.

Commissioner Tambe noted she was comfortable providing rankings for all applications and discussing eligibility one by one.

Chair Stanek clarified that all Commissioners should be prepared to provide scores for all organizations.

NEW BUSINESS

None

STAFF AND COMMISSION REPORTS

5. Subject: Monthly Update Reports

Recommended Action: Receive monthly update reports from the director of Parks and Recreation and commissioners.

Director Magrini noted the County moved to the orange tier and would provide an update at the next meeting.

Commissioner Begur noted she attended the Mayor's meeting and would provide an update at the next meeting.

Commissioner Xu noted she received a flyer from Rancho Rinconada Recreation and Park District regarding their community outreach meetings.

Commissioner Kumarappan noted that he had received the flyer from Rancho Rinconada Recreation and Park District as well.

Commissioner Tambe recommended adding the Rancho Rinconada Recreation and Park District public outreach to a future agenda for discussion. Commissioner Kumarappan seconded.

Chair Stanek attended the Walk by Cupertino meeting where David Stillman from Public Works provided updates on trails and bike lanes.

COMMISSIONER ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

FUTURE AGENDA SETTING

Director Magrini reviewed the anticipated agenda items for the April 1 meeting.

Commissioner Tambe motioned to add Rancho Rinconada Recreation and Park District public outreach as a future agenda item for discussion. Commissioner Kumarappan seconded the motion. Commissioner Tambe added that she would like the Commission to compose a letter or notice to City Council regarding the item.

Community member Jennifer Griffin provided public comment and expressed concern with the City's consideration of acquiring the Rancho Rinconada Recreation and Park District.

The Commission confirmed a special meeting will be held on April 8 at 5:30 p.m.

ADJOURNMENT

Chair Stanek adjourned the meeting at 7:39 p.m. to the April 1, 2021 meeting at 7 p.m.

Respectfully submitted,

Whitney Zeller, Administrative Assistant
Parks & Recreation Department

Minutes approved at the _____ regular meeting

DRAFT