

CITY OF CUPERTINO
PLANNING COMMISSION MEETING
ACTION MINUTES, February 9, 2021

At 6:45pm Vice Chair Wang called to order the regular Planning Commission meeting. This was a teleconference meeting with no physical location.

CEREMONIAL MATTERS AND PRESENTATIONS:

1. **Subject:** Oath of Office for newly appointed Planning Commission members; training on Commissioner handbook approved by the City Council on January 19, 2021
Recommended Action: That the City Clerk; 1) conduct the Oath of Office for the newly appointed Planning Commission members; and 2) Conduct training on the new handbook – *postponed to the Planning Commission meeting of February 23, 2021*

ROLL CALL

Present: Vice Chair R Wang, Commissioners Vikram Saxena, Sanjiv Kapil, Steven Scharf, Muni Madhhipatla
Absent: None

CEREMONIAL MATTERS AND PRESENTATIONS:

2. **Subject:** Election of Chair, Vice Chair and Committee appointments
Recommended Action: 1) Elect a Chair and Vice Chair of the Planning Commission, assign representatives to various Committees, make a recommendation to the City Council for the Planning Commission representative to the Environmental Review Committee; and 2) Review the upcoming meeting calendar

Election of Chair:

Moved by Scharf to elect R Wang Chair of the Planning Commission and seconded by Madhhipatla.

Chair Wang opened the public comment period and the following individual(s) spoke:
none

Chair Wang closed the public comment period.

The motion carried 4-0-1 (Wang abstained)

Election of Vice Chair:

Moved by Madhhipatla to elect Steven Scharf as Vice Chair of the Planning Commission and seconded by Saxena.

Chair Wang opened the public comment period and the following individual(s) spoke:
none

Chair Wang closed the public comment period.

The motion carried 5-0-0

Election to the Environmental Review Committee:

The Commission recommended Chair R Wang be approved by the City Council to the Environmental Review Committee and for Kapil to serve as alternate.

Election to the Design Review Committee:

Vice Chair Scharf to serve as Chair. Consensus decision for Saxena to represent and Madhdhipatla to serve as alternate.

Election to the Housing Commission:

Consensus decision for Scharf to represent and Madhdhipatla to serve as alternate.

Election to Economic Development Committee:

Consensus decision for Kapil to represent and Saxena to serve as alternate.

APPROVAL OF MINUTES:

3. **Subject:** Draft Minutes of January 26, 2021.

Recommended Action: Approve or modify the Draft Minutes of January 26, 2021

The approval of the Draft Minutes was postponed to the February 23, 2021 meeting due to a lack of a quorum

POSTPONEMENTS:

Item #1: Oath of Office for newly appointed Planning Commission members; training on Commissioner handbook approved by the City Council on January 19, 2021 – Postponed to the February 23, 2021 meeting.

Item #3: Draft Minutes of January 26, 2021 - Postponed to the February 23, 2021 meeting.

ORAL COMMUNICATIONS:

Lisa Warren –congratulated the new Planning Commissioners

WRITTEN COMMUNICATIONS: None

PUBLIC HEARING:

4. **Subject:** Hillside Exception application to consider allowing the construction of an 864 square foot deck expansion on slopes greater than 30% to an existing single family residence. Application No(s):. EXC-2020-007; Applicant(s): Curt Cline (Raifi residence); Location: 22637 San Juan Road APN #342-17-064

Recommended Action: That the Planning Commission adopt the proposed Draft Resolution to: 1) Find he proposed project is exempt from CEQA; and 2) Approve the Hillside Exception

Gian Martire, Senior Planner, reviewed the Staff Report with the Planning Commissioners. He was asked clarifying questions, which he answered.

Chair Wang opened the public comment period and the following individual(s) spoke:

Lisa Warren

Chair Wang closed the public comment period.

The Commissioners concurred with Staff's findings to approve the project.

Moved by Saxena and seconded by Madhhipatla to: Find the proposed project exempt from CEQA and approve the Hillside Exception per the Draft Resolution. The motion carried 5-0-0

OLD BUSINESS: None

NEW BUSINESS: None

REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT: None

REPORT OF THE PLANNING COMMISSION:

The Commissioners went over the correct way to pronounce their last names.

ADJOURNMENT:

The meeting was adjourned at 7:40 pm. to the next regular Planning Commission meeting on February 23, 2021 at 6:45 p.m.

Respectfully Submitted:

/s/Beth Ebben

Beth Ebben, Deputy Board Clerk