



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**

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**PLANNING COMMISSION STAFF REPORT**

Meeting Date: January 26, 2021

**Subject**

Draft General Plan Annual Report for the year 2020.

**Recommended Action**

That the Planning Commission provide input into the General Plan Annual Report for the City Council.

**Discussion**

*Background:*

State law (Government Code Section 65400) requires that the City provide an annual report, on or before April 1 of each year, to the legislative body (the City Council in the case of Cupertino) regarding the status of the General Plan and progress in its implementation, including meeting its share of regional housing needs, and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing. The report must also be sent to the Office of Planning and Research and Department of Housing and Community Development<sup>1</sup>. See Government Code § 65400(a)(2)(A)-(J).

In addition to the required annual reporting, it should be noted that another purpose of the annual review is to help the City Council identify future Work Program items to ensure the continued implementation of the General Plan and to ensure that appropriate funding is made available.

The Planning Commission reviewed the 2019 General Plan Annual Report item during 5 meetings in 2019 and 2020 and provided direction. The City Council

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<sup>1</sup> The housing element portion of the annual report must be made using standards, forms, and definitions adopted by HCD. For 2019, this report was presented to the Planning Commission on February 26, 2020 and submitted to the HCD by April 1, 2020. It was scheduled for a City Council presentation on March 17, 2020, but due to COVID Shelter in Place orders, was pulled from the agenda since it had met the threshold of having a public hearing at the Planning Commission. Government Code § 65400(a)(2)(B).

reviewed the document on March 3, 2020 and indicated general support for the format and the level of detail. The Council also indicated that that level of scrutiny into the existing General Plan language need not be conducted on an annual basis but could be completed every three years. Some councilmembers indicated an interest in developing work program items for some of the policies and strategies on which progress has not been made in the past.

The Commission reviewed this item on October 13, 2020 and November 10, 2020 and reviewed items through Goal LU-27. All new text is indicated in **bold text**. The item was agendaized for the December 8, 2020 meeting; however, the Commission postponed the item to the January 12, 2021 meeting.

As part of its discussion at the October 17<sup>th</sup> meeting, the Commission self-imposed a time limit of 2 hours on the review of the document at subsequent meetings as a starting point to consider streamlining their review.

*Analysis:*

The attached report incorporates the Commission's suggestions for improving the layout, design and content of the report from 2019. The report is in the process of being updated in terms of content in the "comments" column. It is being updated to reflect projects currently on the City Council's FY 20/21 Work Program and updated data where available.

Updates have been made through the end of the document.

**Next Steps**

Upon receiving comments from the Planning Commission, this item will be brought back for review in subsequent months. Upon completion of Planning Commission review, the 2020 General Plan Annual Review will be presented to City Council in March 2021.

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Prepared and Approved for Submission by: Piu Ghosh, Planning Manager

**Attachments:**

1. DRAFT 2020 General Plan Annual Review