



PARKS AND RECREATION DEPARTMENT

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PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting: January 7, 2021

Subject

Update on the Parks and Recreation Strategic Plan Park Amenity Improvement Project and Selection of Meeting Dates and Times to Review Evaluations and Provide Feedback Regarding Prioritizations.

Recommended Action

Receive an update on the Parks and Recreation Strategic Plan Park Amenity Improvement Project and select meeting dates and times to review evaluations and provide feedback regarding prioritizations.

Discussion

As part of the City and Commission's Work Program item to complete a Parks and Recreation Department strategic plan, the Commissioners were tasked with evaluating City parks for a variety of potential amenity improvements. This item is intended to address the immediate and short-term opportunities identified in the Parks and Recreation System Master Plan. The Commissioners completed their evaluation data and submitted it to staff on September 14, 2020 for review and organization.

In addition to the Commissioner's evaluation data, Parks and Recreation staff and Public Works staff submitted 24 sets of data evaluating 16 parks and two special use sites (Civic Center Plaza and Library Field). Following the completion of these evaluations, staff have conducted five meetings with Public Works parks maintenance staff, and 10 meetings with Parks and Recreation staff to further refine and prioritize amenity evaluations and feedback.

In each meeting, a subset of parks was selected for discussion, and staff reviewed the rankings for each amenity, existing amenities, and suggested implementation of improvements for each park. For example, the first park in the subset may have ranked highly for implementation of hydration stations. The group would then review the existing hydration stations in the park, deliberate the appropriate quantities and locations for the hydration stations, and determine any considerations specific to the amenity (potable water availability, replacement of existing water dispenser or new installment, proximity to playgrounds, trails, and athletic fields).

Other considerations made during this process included budget constraints, maintenance of amenities, and availability of amenity products. Deliberation of the prioritization process was documented to provide the Commission context to the recommendations. Staff recommendations have been organized with price estimates and mapping systems to form a holistic overview, illustrating the overall scope and cost of implementing the recommended amenities. Evaluation data, prioritization, pricing, and amenity information continue to be refined.

Staff recommend that the Commission receive an update on the Parks and Recreation Strategic Plan Park Amenity Improvement Project and select meeting dates and times to review evaluations and provide feedback regarding prioritizations. The Commission should review the staff proposed prioritizations and recommendations over the course of three meetings to include the February 4 Parks and Recreation Commission meeting, as well as a special meeting in January and a special meeting in February, with dates to be determined.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

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Reviewed by: Joanne Magrini, Director of Parks and Recreation

Approved for Submission by: Joanne Magrini, Director of Parks and Recreation

Attachments: None