



PARKS AND RECREATION DEPARTMENT

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LIBRARY COMMISSION STAFF REPORT

January 6, 2021

Subject

Commission Proposals for the Fiscal Year 2021-22 City Work Program.

Recommended Action

Provide a list of proposed items for the Fiscal Year 2021-22 City Work Program, identifying the top 3 proposals, limited to no more than 5.

Background

In the December to January timeframe, each Commission will submit proposed ideas for the City Work Program for the upcoming fiscal year (FY). These proposals will be taken into consideration by Department Heads and the City Manager when developing the proposed City Work Program for City Council's consideration. Commissions should identify their top 3 proposals and limit proposals to no more than 5. Each proposal should be within the purview of the Commission and have a timeline of 12 months or less.

When the proposed City Work Program is brought to City Council, the items submitted by Commissions will be provided as attachments. The item will indicate which of the Commission's proposals were recommended by Department Heads and the City Manager to be considered in the proposed City Work Program. Once the City Work Program is adopted by City Council, Commissions will be notified of any adopted items within their purview.

Prepared by: Whitney Zeller, Administrative Assistant

Reviewed by: Joanne Magrini, Director of Parks and Recreation

Approved by: Joanne Magrini, Director of Parks and Recreation

Attachments:

- A - Guidance on Commission Proposals for City Work Program
- B - FY 2020-21 Library Commission Work Program
- C - FY 2021-22 City Work Program Proposal Form
- D - Cupertino Municipal Code Chapter 2.68.070