

Project/Task	Project Objective
<p>a) Support the efforts of Council to address space constraints affecting programming, meeting, and study uses of the library.</p> <p>b) Work with Library District to designate quiet work spaces inside the library. Monitor implementation and patron response.</p> <p>c) Work with Library District and Education Districts to identify locations for additional study, research, and collaborative space for community members.</p>	<p>Solve Programming and Library Space Issues, Access to Study, Research, and Collaborative Space</p>
<p>d) Work in cooperation with the City and Library District to recommend events, programs, and services to benefit Students, Senior Citizens and address the digital divide.</p>	<p>Improve Programming and Services for students and Senior Citizens.</p>
<p>e) Recommend programs and events to assist the Library District in engaging the community on topics such as the Tri-annual Patron Survey, programs, and services.</p>	<p>Support Data Collection, analysis of Results, and Policy Recommendations Associated with the Tri-annual Library Patron Survey.</p>

Progress

- 1) March 4th meeting, discussed touring DeAnza College library for additional space for library patrons.
- 2) May 6th meeting, received an update on the Library Expansion Project. Judy Miner and Lorrie Ranck of DeAnza College provided ideas for providing more space and resources for Cupertino Library patrons at the College.
- 3) June 3rd meeting, received an update on the Library Expansion Project.
- 4) July 1st meeting, Henry Sang of the Library Foundation provided a presentation, which included information on the Library Expansion Project.
- 5) August 5th meeting, received an update on the Library Expansion Project.
- 6) September 2nd meeting, received an update on the Library Expansion project.
- 7) November 4th meeting, received an update on the Library Expansion Project.

- 1) July 1st meeting, Henry Sang of the Library Foundation provided a presentation which included impacts of the digital divide.
- 2) September 2nd meeting, received a presentation on senior programming. The Cupertino Librarian noted that Wi-Fi service had been expanded to the Library parking lot.
- 3) October 7th meeting, received a presentation on teen programming and a presentation on addressing the digital divide. Discussion ideas included opportunities to add outdoor outlets to allow people charge their devices. It was noted that the Library offers laptops for checkout within the library.

- 1) May 6th meeting, discussed potential community engagement opportunities.
- 3) August 5th meeting, discussed topics and format for a community engagement opportunity. The Commission voted on, and approved to move forward, at a time best suited for the staff and Commission, and in a format to be determined, to host a community engagement event at an existing Commission meeting, with the first topic of the Library Expansion Project and a standby topic of accessing and navigating online resources.

Next Steps	Driven by City Work Program, mandate, law, or Council priority/direction? (If yes, please specify)
	Council Priority - FY2019/20 Work Program (Library Community Room Addition)
	Council Priority - FY2019/20 Work Program (Teen Engagement) Council Priority - FY2020/21 Work Program (Quality of Life)
Early 2021 establish a date and time at an existing meeting to facilitate a community engagement event.	Council Priority - FY2019/20 Work Program (Public Engagement and Transparency)

**Estimated Completion
Date**

- a) TBD
- b) TBD
- c) TBD

TBD

TBD