



PARKS AND RECREATION DEPARTMENT

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LIBRARY COMMISSION STAFF REPORT

Meeting: September 2, 2020

Subject

Update on Community Engagement Format

Recommended Action

Discuss Community Engagement Format

Discussion

At the August 5th Library Commission meeting, two topics of interest were identified for future community engagement opportunities. The Commission prioritized the *Library Expansion* project and *Accessing and Navigating Online Library Resources* as two topics of interest.

The Commission's Staff Liaison met with staff from the City's Video Department to discuss available resources that could be used to facilitate community engagement. It was determined a Zoom meeting would be possible with features allowing introductory slides or splash screens and/or polls to be taken during the meeting. This type of format would require approximately two to three staff to coordinate questions, manage speakers and host the event. In this format, the Commission Chair would serve as the meeting host. Due to limited staff resources, it is highly recommended that this type of meeting would be coordinated and scheduled prior to an existing Commission meeting. City staff would be able to promote this meeting through social media, the City website, and through collaboration with the Library District staff.

The Commission determined the first community engagement event should be scheduled at a time best suited for City staff and Commissioners. The first community engagement event would be in the coming months, in alignment with progress of the Library Expansion Project.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

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Attachments:

None