

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Special Meeting

June 12, 2020 7:00 p.m.

Teleconference Meeting without a Location

Draft MINUTES

CALL MEETING TO ORDER

Vice Chair Soundararajan called the meeting to order at 7:03 pm

ROLL CALL

Commissioners Present: Prabir Mohanty, Naidu Bollineni, Mukesh Garg, Rajaram
Soundararajan, Eliza Du, Ph. D.

Commissioners Absent: None

Staff Present Bill Mitchell, Staff Liaison

Speakers: None

APPROVAL OF MINUTES

1. Subject: Approve Minutes from the May 6, regular meeting.

Commissioner Du made a motion to approve the Minutes. Commissioner
Soundararajan second the Motion.

Motion passed unanimously.

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission
on any matter not on the agenda. Speakers are limited to three (3) minutes a person. In
most cases, state law will prohibit the commission from making any decisions with
respect to a matter not listed on the agenda.

A. None

WRITTEN COMMUNICATIONS

A. None

OLD BUSINESS

2. Subcommittee Reports

Staff Liaison Mitchell and the Commissioners provided an update:

- **Traffic and Video**

Chair Mohanty mentioned he met with John L., from Apple, to discuss Traffic and Video Analytics.

- **Climate and Conservation**

Commissioner Soundararajan stated he and Commissioner Garg have had their first Subcommittee meeting. Additionally, they have scheduled future meetings to brainstorm and identify potential Vendors of interest.

- **Wireless and Fiber Optics Master Plan**

Commissioner Du stated she met with Commissioner Bollineni to discuss the Wireless and Fiber Optics Master Plan draft. Commissioner Du mentioned they made edits and suggestions to the first Draft to address the following concerns:

- Project budget and the potential impacts of COVID-19
- Extending Fiber optics to unincorporated areas like Foothill mountain
- Cell Towers proximity to residences

- **Education**

Commissioner Bollineni mentioned he and Commissioner Soundararajan have not retained Subject Matter Expert who will willingly commit to a Presentation.

3. Subject: Review 2020 Workplan

Staff Liaison Mitchell provided an update on the FY21 TICC Work Plan. He mentioned the six Work Plan Items were approved by the City Council securing a combined funding of a quarter of a million.

He provided an update on Item No. 6, Wireless Master Plan, stating it is in the Draft review phase. General comments have been provided by City staff and Commissioners Du and Bollineni, and it is now back with the Consultant, Columbia Telecommunications Corporation (CTC). Mr. Mitchell announced the Project team is aiming to present the final Master Plan to Council in August 2020.

STAFF AND COMMISSION REPORTS

1. Subject: Commissioner Report from the Mayor's Meeting

Commissioner Soundararajan provided an update from the Mayor's meeting.

10. Subject: Review Action Items List

The Commission reviewed the Action items List.

Commissioner Bollineni made a motion to agendize a review Online Capabilities for the September meeting. Chair Mohanty second the motion.

11. Subject: Review Activities Calendar.

The Commission reviewed the Activities Calendar.

12. Commissioner Updates

General comments provided.

ADJOURNMENT

Chair Mohanty made a motion to adjourn at 8 pm. Commissioner Garg seconded the motion.

Motion passed unanimously.

SUBMITTED BY:

APPROVED BY:

Marilyn Monreal, Recording Secretary

Prabir Mohanty, Chair