

CITY OF CUPERTINO  
10300 Torre Avenue  
Cupertino, CA 95014

CITY OF CUPERTINO  
PLANNING COMMISSION MEETING  
ACTION MINUTES, June 15, 2020

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**PLEDGE OF ALLEGIANCE**

At 6:45pm Chair Moore called to order the special Planning Commission meeting. This was a teleconference meeting with no physical location.

**ROLL CALL**

Present: Chairperson Moore, Vice Chair R Wang, Commissioners, David Fung, Alan Takahashi, Vikram Saxena

Absent: None

**APPROVAL OF MINUTES:**

1. **Subject:** Draft Minutes of May 12, 2020.

**Recommended Action:** Approve or modify the Draft Minutes of May 12, 2020

Moved by Vice Chair Wang and seconded by Moore to: "Approve the minutes". The motion carried 5-0-0

**POSTPONEMENTS/REMOVAL FROM CALENDAR:** None

**ORAL COMMUNICATIONS:**

Lisa Warren spoke about adding a discussion regarding updating the City's Municipal Code regarding second story balconies and privacy trees to the Planning Commission agenda. She also mentioned a postcard she received from the KT Urban Company and the noticing of future meetings for the proposed Westport project

Jennifer Griffin spoke voiced her concerns about the new housing bills being circulated by the State Legislature

**WRITTEN COMMUNICATIONS:**

None

**PUBLIC HEARINGS:**

**Subject:** Review of the Five-Year Capital Improvements Program FY 2021-2025 (2020/2021 to 2024/2025) for consistency with the City's General Plan. (Project Name: Capital Improvement Program; Applicant(s): City of Cupertino; Location: citywide)

**Recommended Action:** Find the Proposed Capital Improvement Program consistent with the General Plan per the Draft Resolution

Capital Improvement Program Manager, Michael Zimmermann, and the Director of Public Works, Roger Lee, reviewed the Capital Improvement Projects' descriptions and scope. They were asked questions by the Commissioners, which they answered.

Chair Moore opened the public comment period and the following individual(s) spoke:

Peggy Griffin

Lisa Warren

Jennifer Griffin

Chair Moore closed the public comment period.

The Commissioners discussed the merits, costs and planning/implementation process of the nine (9) new projects proposed to be funded this year including: annual playground replacement; Black Berry Farm Golf Course alternative analysis; citywide park amenity improvements; Stevens Creek Boulevard CI IV Phase 2 (Design); traffic calming measures; Cordova Road retaining wall repair; Quinlan Community Center emergency generator; Quinlan Community Center HVAC equipment evaluation; and the Sports Center facility needs analysis. They suggested to Staff that providing some additional information or project history would be helpful to the City Council during the approval process.

Moved by Moore and seconded by Wang to: "Find the Capital Improvements Program is exempt from CEQA pursuant to CEQA guideline 15061(b)(3). The action is a determination of consistency with the General Plan and therefore, it can be seen with certainty that there is no possibility that the action may have a significant impact on the environment. The finding of consistency with the General Plan is not a project pursuant to CEQA guideline 15378(a) and we find that in accordance with the Cupertino Municipal Code Section 2.32.070 C, State law based on the evidence in the public record that the City's CIP (FY 2020-2021 to 2024-2025) conforms to the City's General Plan (Community Vision 2015-2040)

Moved by Moore and seconded by Saxena to amend the motion to incorporate: "Our annual review of the Capital Improvement Program was the new projects and not an on-going review of the Capital Improvements Program". The motions carried 5-0-0.

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT:** None

**REPORT OF THE PLANNING COMMISSION:**

Commissioner Fung suggested that in the interest of budget savings, the Commission consider not holding a meeting unless there was an item to vote on other than the meeting minutes. Commissioner Saxena suggested that the start time of the Commission meetings be 5:30pm rather than 6:45pm since currently so many people are working at home. Chair Moore asked the other Commissioners to review and perhaps make a comment on item #24 on the City

Council agenda for their 6/16 meeting.

**ADJOURNMENT:**

The meeting was adjourned at 8:35 p.m. to the next regular Planning Commission meeting on June 23, 2020 at 6:45 p.m.

Respectfully Submitted:

/s/Beth Ebben

Beth Ebben, Deputy Board Clerk