



PARKS AND RECREATION DEPARTMENT

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PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting: June 4, 2020

Subject

Evaluate FY 2020/21 Community Funding Grant Program Applications and Provide Recommendation to Council.

Recommended Action

Review the Community Grant Funding applications and recommend funding levels to the City Council.

Discussion

City Council adopted an updated Community Funding Policy in January 2020 and approved a Community Funding Grant cap of \$20,000 per applicant per year.

The Community Funding Grant Program includes updated applications, a revised process, and newly developed evaluation criteria. The Community Funding Policy provides a framework for the City's Community Funding Grant Program including: Eligibility, Evaluation Criteria, Restrictions/Guidelines, and Procedure.

Eligible applications have been forwarded to the Parks and Recreation Commission for review. At the June 2020 meeting, Commissioners will discuss the applications and make recommendations to the City Council regarding grant approval and funding amounts. The City Council has the final decision as part of the budget process.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact is involved with discussing the applications and making recommendations to the City Council.

Prepared by: Whitney Zeller, Administrative Assistant

Reviewed by: Christine Hanel, Assistant Director of Parks and Recreation

Approved for Submission by: Randy Schwartz, Interim Parks and Recreation Director

Attachments:

A – Community Funding Policy

B – Community Funding Applications Summary

C – FY20/21 Evaluation Criteria Rating Sheet