

RESOLUTION NO. 20-01

A RESOLUTION OF THE HOUSING COMMISSION OF THE CITY OF CUPERTINO RECOMMENDING APPROVAL OF THE 2020-21 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), BELOW MARKET-RATE (BMR) AFFORDABLE HOUSING FUND (AHF), AND GENERAL FUND HUMAN SERVICE GRANTS (HSG) PROGRAM AND RECOMMENDED FUNDING ALLOCATIONS TO CITY COUNCIL FOR FINAL ADOPTION

WHEREAS, the Housing and Community Development Act of 1974 provides that funds be made available for the CDBG Program; and

WHEREAS, the City of Cupertino wishes to apply for funds as an Entitlement Jurisdiction under said Act; and

WHEREAS, the City of Cupertino estimates receiving a \$389,308 CDBG entitlement grant from the United States Department of Housing and Urban Development (HUD) to be allocated for fiscal year (FY) 2020-21; and

WHEREAS, the City of Cupertino estimates allocating \$7,944 in CDBG program income for FY 2019-20; and

WHEREAS, the City of Cupertino is required to submit a FY 2020-21 CDBG Annual Action Plan to HUD for review and approval prior to being allowed to expend CDBG funds for FY 2020-21; and

WHEREAS, \$15,780 in HSG funds for West Valley Community Services (Haven to Home) are contingent upon approval of increase in General Fund allocations to HSG fund; and

WHEREAS, the City of Cupertino put into place a CDBG Contingency Plan (Exhibit 1) because of the uncertainty in the federal budget; and

WHEREAS, the City Council approves implementation of three-year funding cycle for CDBG public service, BMR AHF public service, and HSG grants commencing in FY 2020-21; and

NOW THEREFORE BE IT RESOLVED that the Housing Commission of the City of Cupertino hereby recommends approval of the FY 2020-21 CDBG, BMR AHF, and HSG recommended funding allocations (Exhibit 2) to the City Council for final adoption; and

BE IT FURTHER RESOLVED that the FY 2020-21 CDBG, BMR AHF, and HSG recommended grant funding allocations will be decreased/increased based on final budget allocations by HUD and the City Council.

BE IT FURTHER RESOLVED that the City of Cupertino will increase the General Fund allocation towards the HSG fund from \$100,000 to an annual amount of \$125,000 starting in FY 2020-21.

PASSED AND ADOPTED at a regular meeting of the Housing Commission of the City of Cupertino this 12th day of March, 2020 by the following vote:

<u>Vote</u>	<u>Members of the Housing Commission</u>
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AYES:	Bose, Cunningham, Ganikota, Parish
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NOES:	none
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ABSENT:	none
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ABSTAIN:	Kapil
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ATTEST:

APPROVED:

(s) Kerri Heusler

Kerri Heusler

Housing Manager

(s) Sue Bose

Sue Bose

Chair, Housing Commission

Exhibit 1 CDBG Contingency Plan

In the case of funding **increase**, the following plan is recommended:

- ⊙ Public Services: Distribute the additional available amount in the public services cap until an applicant is fully funded. If an applicant reaches the funding amount requested, any remaining funds will be distributed to other applicants who have not yet reached the maximum funding amount.
- ⊙ Administration: Funds are to be allocated to the City of Cupertino for CDBG administration. General Fund allocation will be reduced accordingly.
- ⊙ Capital Housing Projects: Distribute the additional available amount in the capital/housing projects cap until an applicant is fully funded. If an applicant reaches the funding amount requested, any remaining funds will be distributed to other applicants who have not yet reached the maximum funding amount.

In the case of a funding **decrease**, the following plan is recommended:

- ⊙ Public Services: Distribute any funding decrease proportionately among the remaining public service applicants, but maintain a minimum funding allocation of \$15,000 for any applicant to the extent feasible.
- ⊙ Administration: Any decrease in funding will be supplemented by the General Fund for CDBG administration.
- ⊙ Capital/Housing Projects: Any decrease in funding may be supplemented wholly or partially based on funding available, by the Below Market Rate (BMR) Affordable Housing Fund (AHF) for CDBG Capital Housing projects.

Exhibit 2- FY 2020-21 CDBG, BMR AHF, and HSG Grant Application Summary				
	FY 2020-21 Grant Application Summary	Funds Available	Funding Requests	Funding Recommendations
	CDBG Program Administration	\$79,450.40	\$79,450.40	\$79,450.40
	Sub-Total	\$79,450.40	\$79,450.40	\$79,450.40
1	CDBG Capital Housing Project Applications			
a	Rebuilding Together Silicon Valley- Housing Repair and Rehabilitation Project		\$83,513.00	\$83,363.40
b	West Valley Community Services (WVCS) - Vista Village Renovation Project*		\$175,000.00	\$174,850.40
	Sub-Total	\$258,213.80	\$258,513.00	\$258,213.80
2	CDBG Public Service Applications			
a	Live Oak Adult Day Services- Senior Adult Day Care / Caregiver Respite		\$22,000.00	\$21,155.73
b	SALA- Legal Assistance to Elders*		\$15,000.00	<i>Recommended to be funded with HSG funds</i>
c	WVCS- Community Access to Resource and Education		\$40,000.00	\$38,432.07
	Sub-Total	\$59,587.80	\$77,000.00	\$59,587.80
3	BMR AHF Public Service Applications			
a	Project Sentinel - Fair Housing and Tenant-Landlord Counseling and Dispute Resolution Services		\$50,000.00	\$50,000.00
	Sub-Total	\$50,000	\$50,000.00	\$50,000.00
4	General Fund HSG Renewal Applications			
a	Catholic Charities of Santa Clara County- Long-Term Care Ombudsman		\$10,000.00	\$10,000.00
b	Maitri- MTH Direct Client Services		\$25,000.00	\$25,000.00
c	SALA- Legal Assistance to Elders*		\$15,000.00	\$15,000.00
d	WVCS- Haven to Home**		\$65,780.00	\$65,780.00
	Sub-Total	\$100,000.00	\$115,780.00	\$115,780.00

*Submitted duplicate application

**Contingent upon approval of increase in General Fund allocations to HSG fund