



## OFFICE OF THE CITY CLERK

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## CITY COUNCIL STAFF REPORT

Meeting: March 31, 2020

### Subject

Set application deadline and interview dates for three terms expiring on the Teen Commission.

### Recommended Action

Set application deadline and interview dates for three terms expiring on the Teen Commission and approve:

- 1.) Applications due in the City Clerk's office by 4:30 p.m. on Friday, May 8; and
- 2.) Interviews held beginning at 5:30 p.m. on Tuesday, May 26 and Wednesday, May 27 (as needed)

### Discussion

The Teen Commission is comprised of nine members and has three vacancies this year.

The Recreation and Community Services Department will print and distribute flyers, as well as include the information in the summer Recreation Schedule and the Cupertino Scene. The City Clerk's Office will advertise the vacancies in the Courier and the World Journal. Interviews should be scheduled in May in order to interview applicants before they leave the area for summer activities.

### Sustainability Impact

None

### Fiscal Impact

None

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Prepared by: Kirsten Squarcia, City Clerk

Approved for Submission by: Dianne Thompson, Assistant City Manager

Attachments:

A - Adopted Resolution Governing Teen Commission Recruitment