



**CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
EOC
10350 Torre Ave, Cupertino, CA
Thursday, February 6, 2020
7:00 PM
SPECIAL MEETING
DRAFT MINUTES**

CALL TO ORDER

Chair Tambe called the meeting to order at 7:00p.m. in the EOC, at 10350 Torre Ave, Cupertino, CA.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners present: Neesha Tambe, Gopal Kumarapan, Carol Stanek, , Helene Davis, Shashi Begur
Commissioners absent: Xiangchen Xu
Staff present: Randy Schwartz, Christine Hanel, Whitney Zeller, Jenny Koverman, Mellownie Salvador
Guest speakers: None

CEREMONIAL MATTERS AND PRESENTATIONS

1. Introduction of New Commissioner.
Commissioner motioned to approve the minutes. Commissioner seconded.
Motion was approved with
2. Chair/Vice Chair Selection.
Commissioner motioned to approve the minutes. Commissioner seconded.
Motion was approved with

APPROVAL OF MINUTES

3. Special Meeting of January 9, 2020
Commissioner motioned to approve the minutes. Commissioner seconded.
Motion was approved with

POSTPONEMENTS

ORAL COMMUNICATIONS

WRITTEN COMMUNICATIONS

OLD BUSINESS

4. Satellite Community Garden - Update
Recreation Coordinator, Danny Mestizo presented on the youth and teen services
5. Review and Finalize Commission Proposals for the 2020/2021 City Work Program.
Recreation Coordinators Marilu Mejia, Molly James, Kelsey Hayes, Danny
6. Parks and Recreation Master Plan Update
Recreation Coordinators Marilu Mejia, Molly James, Kelsey Hayes, Danny

NEW BUSINESS

7. Blackberry Farm Entrance Road Improvements – Feasibility Study Public Meeting.
Assistant Director Christine Hanel reviewed the 2020-2021 City Work Program
8. Schedule Commissioner's Attendance of Mayor's Monthly Meetings.
Recreation Coordinators Marilu Mejia, Molly James, Kelsey Hayes, Danny

STAFF AND COMMISSION REPORTS

9. Receive Monthly Update Reports from:
 - Director
 - Interim Director Randy Schwartz provided the Director's Report.
 - Commissioners
 - Commissioner

ADJOURNMENT – Chair Tambe adjourned the meeting at p.m. to the March 5, 2020 meeting at 7 p.m.

Respectfully submitted,

Whitney Zeller, Administrative Assistant
Parks & Recreation Department
Minutes approved at the _____ regular meeting