

## Community Livability

## FY 2019-20 Work Program

Project Title	Project Objective	Progress to Date	Next Steps	Timeline	Current Status	Performance Goal	Completion Date	Est. Total Budget (not including staff time)	Actual Expense to Date	Est. Total Staff Hours	Staff Lead	Department
<b>Incentives to build Accessory Dwelling Units (ADUs)</b>	Provide incentives to build ADUs (which provide affordable housing opportunities) by reviewing ordinance and reducing fees.	-The Council asked staff to add this item to the work program in late 2017. -Proposed code amendments are in draft form.	Collaborating with City Attorney's Office to complete evaluation of various potential incentives.	Project began in Fall 2018.	In Progress	Established incentives to build ADUs.	Summer 2019	N/A	N/A	40	Gian Martire Piu Ghosh	Community Development
<b>Legislative Updates on Accessory Dwelling Units (ADUs)</b>	Update Cupertino Municipal Code (CMC) to be consistent with state regulations.	-Awaiting the result of recently introduced state bills.	Continuous	Annually	In Progress	Maintain consistency of CMC with state regulations.	December 2019	N/A	N/A	40	Gian Martire Piu Ghosh	Community Development
<b>Update the Municipal Code to Provide Parking Incentives for Electric Vehicles and Encourage Outdoor Seating in Restaurants</b>	Provide incentives for green infrastructure and enhance pedestrian-oriented character of developments.	Proposed in 2018 WP by Planning Commission and authorized by CC.	Evaluate best practices and ordinance for amendments.		On Hold	1) Provide parking Incentives for Electric Vehicles to encourage greener modes of transport. 2) Streamline and encourage outdoor seating in restaurants by amending municipal code and parking ordinance.	On Hold	\$25,000	N/A	200	Piu Ghosh	Community Development
<b>Penalties for Violation of Conditions of Approval and code enforcement best practices</b>	Consider increasing maximum penalty of \$100K for violations of conditions of approval.	-Requested by Councilmember. -Draft amendments being prepared and presented at City Council Study Session.	Issue will be reviewed with related municipal code updates.	Fall 2019	In Progress	Increase maximum amount of administrative penalty that can be assessed by the City Council to a violator of the Municipal Code, separate from the amount of administrative fine that can be assessed by a Code Enforcement Officer.	Fall 2019	N/A	N/A	240	Phillip Willkomm Piu Ghosh	Community Development

<b>Short-Term Rentals (STRs)</b>	Develop a regulatory program to regulate and collect Transient Occupancy Tax (TOT) from STRs.	-Council study session on Feb. 6, 2018. -June 19, 2018 Council approved Voluntary Collection Agreement with Airbnb. -July 24, 2018 Planning Commission Study Session. -August 2018 Online community survey. -October 4, 2018 Community workshop on STRs. -November 27, 2018 Draft regulation presented to Planning Commission.	1) Study session for Council on STR regulations. 2) Draft regulations with Council direction. 3) Bring drafted regulations for Council approval.	1) April 2019 2) Summer 2019 3) Fall 2019	In Progress	1) Regulations for Short-Term Rentals. 2) Increased TOT collection.	Fall 2019	\$17,000	\$8,500	500	Katy Nomura Ben Fu Piu Ghosh Erick Serrano	City Manager's Office/Community Development
<b>Heart of the City Plan</b>	Amend the Heart of the City Specific Plan: 1) For clarifications to the minimum street side setback requirements. 2) To review street tree requirements to allow	To be revised during the next Heart of the City Specific Plan update.	On Hold	On Hold	On Hold	On Hold	On Hold	TBD	N/A	On Hold	Erick Serrano	Community Development
<b>Review and Update General Plan (GP) and Municipal Code</b> <i>*Priority Setting Item*</i>	Evaluate the General Plan and Muicipal Code per industry standards for areas where objective standards and zoning/design guidelines can be provided and/or revised. Amend General Plan and Municipal Code and zoning code to provide objective standards.	City Attorney's Office has identified priority areas to address.	Phase I: Evaluate existing General Plan and Municipal Code and recommend areas to provide standards. Identify priority amendments to happen first. Phase II: General Plan and Municipal Code public outreach and update for priority amendments. Phase III: General Plan and Municipal Code public outreach and update for other amendments.	Phase I: Summer 2019 Phase II: Spring 2020 Phase III: Spring 2021	In Progress	Amend General Plan and Municipal Code to have better defined objective standards.	Phase I: Summer 2019 Phase II: Spring 2020 Phase III: Spring 2021	\$1,000,000 based on limited scope of reviewing objective standards and minimal GP and zoning code clean-ups.	N/A	2000	Piu Ghosh	Community Development
<b>Development Accountability</b> <i>*Priority Setting Item*</i>	Analyze methods to limit the implementation timeline for entitled/future projects and encourage development. Monitor implementation of development agreements and conditions of approval.	Proposed Work Program item.	Conduct analysis and develop procedures.	Summer 2019	Proposed	An established procedure for developmental accountability.	Fall 2019	N/A	N/A	<del>100</del>	Ben Fu Albert Salvador Piu Ghosh Catarina Kidd	Community Development
<b>Development Approval Process and Transparency</b> <i>*Priority Setting Item*</i>	Develop procedures for mandated streamlined project approvals and administrative approvals.	Proposed Work Program item.	Research and data collection on best practice and/or industry standards.	Summer 2019	Proposed	Established procedures for streamlined project review and approval process.	Fall 2019	N/A	N/A	100	Ben Fu Albert Salvador Piu Ghosh Catarina Kidd	Community Development

<b>Comparative studies that compares standards for mixed use developments and high density residential guidelines with other cities. Specifically, on parkland, green space, and parking space requirements.</b>	Evaluate existing Cupertino standards for consistency with industry standards and best practices.	Proposed Work Plan item.	(1) Identification of cities and outreach for documents and interviews. (2) Document collection, review, and content analysis of best practices and published materials. (3) Matrix analysis of data.	Winter 2019	Proposed	Production of matrix and description of research results.	Spring 2020	N/A	N/A	100	Ben Fu Catarina Kidd	Community Development
<b>Dark Sky/Lights Out Policy and Bird Safe Design Guidelines</b>	Create dark sky policy and bird safe design guidelines for the protection of public health and wellbeing and the facilitation of habitat friendly developments. Reevaluate street lighting and other lighting that can benefit residential areas.	Proposed Work Plan item.	Research and evaluate industry standards and best practices.	Summer 2019	Proposed	Adoption of appropriate policies and guidelines.	Winter 2019	\$5000 for noticing and outreach efforts.	N/A	200	Ben Fu Catarina Kidd	Community Development
<b>Study Sessions on Vallco</b>	Updates on status of projects. Provide and receive public input on the site.	N/A	Develop presentations	Winter 2019	Proposed	Study sessions held.	As Needed	N/A	N/A	20	Piu Ghosh Catarina Kidd	Community Development/City Attorney's Office