

2019 COMMISSION ATTENDANCE REPORT

sp = special meeting (does not count towards regular attendance)

Audit Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Darcy Paul	P	X	X	P,P	X	X	P	X	X	P	X	X	0	4	0%
Eno Schmidt	P	X	X	P,P	X	X	P	X	X	P	X	X	0	4	0%
Daisy Liang	P	X	X	P,P	X	X	P	X	X	P	X	X	0	4	0%
James Luther	A1	X	X	P,P	X	X	A2						2	4	50%
Steven Scharf	P	X	X	P,P	X	X	A1	X	X	P	X	X	1	4	25%

Meet quarterly on the 3rd Tuesday of the selected month at 4:00 p.m. Conf. Rm. A. Staff Liaison is Zach Korach
Luther warning letter sent on 3/8/19, Luther terminated 7/30/19

Bicycle Pedestrian Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Erik Lindskog	A1	P	P	P	X	P	P	SP	P	X	P	X	1	12	8%
Jennifer Shearin	P	P	P	P	X	A1	P	SP	P	X	P	A2	2	12	17%
Pete Heller	A1	P	P	P	X	P	A2	SP	A3	X	A4		3	12	25%
Muni Mahdhipatla		P	P	A1	X	P	P	SP	P	X	P	X	1	12	8%
Gerhard Eschelbeck	P	P	A1	P	X	P	P	SP	P	X	P	X	1	12	8%
Ilango Ganga															

Meet the 3rd Wednesday of the month at 7:00 pm in Conf. Rm. C. Staff Liaison is David Stillman.
Madhipatla appointed on 1/29/19, Heller resigned 11/26/19, Ganga alternate fill 12/12/19

Fine Arts Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Diana Matley	P	P	P	X	X,X	X	P	P	P	X	P	X	0	6	0%
Janki Choksi	P	P	P	X	X,X	X	P	P	P	X	P	X	0	6	0%
Sudha Kasamsetty		P	P	X	X,X	X	P	A1	P	X	P	X	1	6	17%
Rajeswari Mahalingam	P	P	P	X	X,X	X	P	P	P	X	P	X	0	6	0%
Sonia Dhami											A1	X	1	6	17%

Meet 4th Monday of odd-numbered months. 7:00 pm Conf Rm. C. Staff Liaison is Erick Serrano (as of 5/16).
Kasamsetty appointed on 1/29/19, Dhami appointed as first alternate 1/29/19

Housing Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Connie Cunningham	P	P	P	P	X,P	A1	P	X	SP	P	P	P	1	12	8%
Poonam Goyal													0	12	0%
Sue Bose	P	P	P	P	X,P	P	P	X	SP	P	P	A1	1	12	8%
Nina Daruwalla	P	P	P	P	X,P	P	P	X	SP	A1	P	P	1	12	8%
John Zhao	P	P	P	P	X,P	P	P						0	12	0%
Sanjiv Kapil									SP	P	P	A1	1	12	8%
Siva Gadikota									SP	P	A1	P	1	12	8%

Meet 2nd Thursday 9:00 am Conf. Rm. C. Staff Liaison is Kerri Huesler
Cunningham appointed on 1/29/19, Goyal resigned 2/11/19, Zhao resigned 7/25/19, Kapil alternate fill 7/25/19, Gandikota alternate fill 9/12/19

Library Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Christie Wang	P	P	A1	A2	P	P	A	P	A3	P	P	P	3	12	25%
Jia Wo	P	P	P	P	P	P	SP	P	P	P	P	P	0	12	0%
Qin Pan	P	P	P	P	P	P	SP	P	P	P	P	P	0	12	0%
Liana Crabtree	P	P	P	P	P	P	SP	P	P	P	P	P	0	12	0%
Rahul Vasanth		P	P	P	P	P	SP	A1	P	P	P	P	1	12	8%

Meets 2nd Wednesday (staff at odd numbered months only) 7:00 pm Meeting Rm. 100. Staff Liaison is Kim Calame
Pan and Vasanth appointed on 1/29/19, Warning letter sent to Wang on 9/17/19

Parks & Rec Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Gopal Kumarappan	X	P	P	P	P	P	X	P	P	P	P	A1	1	12	8%
Xiangchen Xu	X	P	P	P	P	P	X	P	P	A1	P	P	1	12	8%
Helene Davis	X	P	P	P	P	P	X	P	P	A1	P	A2	2	12	17%
Carol Stanek					P	P	X	P	A1	P	P	P	1	12	8%
Judy Wilson	X	P	P	P									0	12	0%
Neesha Tambe	X	P	P	P	P	P	X	P	P	P	A1	P	1	12	8%

Meet 1st Thursday 7:00 pm Community Hall. Staff Liaison is Jeff Milkes
Kumarappan and Xu appointed on 1/29/19
Judy Wilson resigned 4/22/19, Carol Stanek reappointed 4/22/19 (alternate fill, partial term ending 1/30/20)

Public Safety Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Rob McCoy	A1	P	P	P	P	P	P	P	P	P	P	P	1	12	8%
Neha Sahai	P	P	P	P	P	P	A1	P	P	P	P	P	1	12	8%
Hymanand Nellore	P	A1	P	P	P	P	A2	P	P	P	T1	P	2	12	17%
Andy Huang	P	A1	P	P	P	A2	P	P	A3	P	P	P	3	12	25%
Yvonne Chao	P	P	P	A1	P	P	P	A2	P	P	P	P	2	12	17%

Meets 2nd Thursday of the month at 6:00 pm in Conf. Rm. A. Staff Liaison is Captain Rich Urena
Warning letter sent to Huang on 9/20/19

Sustainability Commission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Anna Weber	X	X	P	X	P	P	P	SP, SP	P	SP	SP	P	0	4	0%
Angela Chen	X	X	P	X	T1	P	P	SP, SP	A1	SP	SP	P	1	4	25%
Gary Latshaw	X	X	P	X	P	P	P	SP, SP	P	SP	SP	P	0	4	0%
Meera Ramanathan	X	X	P	X	P	P	P	SP, SP	P	SP	SP	P	0	4	0%
Vignesh Swaminathan	X	X	P	X	P	A1	P	SP, SP	P	SP	SP	P	1	4	25%

Meet quarterly at 4 p.m. on the 3rd Thursday of the month, every 3 months Conf. Rm. A. Staff liaison is Gilee Corral
Warning letter sent to Swaminathan on 6/26/19, Chen on 9/27/19

TICC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Arnold de Leon	X	P	P	P	P	P	X	P	A1	P	P	SP	1	12	8%
Naidu Bollineni	X	P	P	P	P	P	X	P	P	P	P	SP	0	12	0%
Rajaram Soundararajan	X	P	P	P	A1	P	X	P	P	P	P	SP	1	12	8%
Prabir Mohanty	X	P	P	P	P	P	X	P	P	P	P	SP	0	12	0%
Ilango Ganga	X	P	P	P	P	A1	X	P	P	P	P	SP	1	12	8%
Mukesh Garg															

Meet 1st Wednesday of month 7:00 pm Conf. Rm. A. Staff Liaison is Bill Mitchell

Bollineni, Mohanty, and Ganga appointed on 1/29/19, Ganga appointed to BPC 12/12/19, Garg alternate fill 1/3/20

Planning Commission	Jan	Jan	Feb	Feb	Mar	Mar	Apr	Apr	Ma	Ma	Ju	Ju	Jul	Jul	Aug	Aug	Sep	Sep	Oct	Oct	Oct	Nov	Nov	Dec sp	Dec	Dec	Total Regular Meeting Absences	Regular Meetings Scheduled	Absence Percentage %
Ray Wang		X	P	P	P	X	X	P	P	A1	P	P	X	P	A2	X	P	P	X	X	SP	P	X	P	P	X	2	23	9%
David Fung	P	X	P	P	P	X	X	P	P	P	P	P	X	P	P	X	P	P	X	X	SP	P	X	P	P	X	0	23	0%
Kitty Moore	P	X	P	P	P	X	X	P	P	P	P	P	X	P	P	X	P	P	X	X	SP	P	X	P	P	X	0	23	0%
Vikram Saxena		X	P	P	P	X	X	P	P	P	P	P	X	P	P	X	P	P	X	X	SP	P	X	A1	A2	X	2	23	9%
Takahashi, Alan	P	X	P	A1	P	X	X	P	P	P	A2	P	X	P	P	X	A3	P	X	X	SP	A4	X	P	P	X	4	23	17%

Meet twice monthly, 2nd & 4th Tuesday, 6:45 p.m., Community Hall Council Chamber. Staff Liaison is Ben Fu.

sp = special meeting (does not count towards regular attendance)

Wang, Moore, and Saxena appointed on 1/29/19

Commission attendance requirements were established by Council resolution. A commissioner shall be considered removed from an advisory body under the following conditions:

1. The commissioner misses more than 25% of the scheduled meetings in a calendar year
2. The commissioner misses more than 3 scheduled consecutive meetings

It is the staff liaison's responsibility to notify the City Clerk promptly so a written warning can be issued before either of these events occur, or a termination notice if necessary. Please note, there are no exceptions, and there are no "excused absences."

Please update your commission's attendance roster immediately after each meeting, or at the end of each month, whichever comes first.

SAMPLE ATTENDANCE REPORT

A = absence for a special meeting and does not count toward regular meeting absence percentage
 A1 = first absence, A2 = second absence, A3 = third absence, A4 = fourth absence
 NQ = no quorum (also note commissioners absent and present: i.e. NQA1, NQP)
 P = present
 sp = special meeting
 T1 = first tardy, T2 = second tardy, T3 = third tardy, T4 = fourth T5
 X = no meeting scheduled or meeting cancelled in advance

Commission Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Regular Meetings Absences	Regular Meetings Scheduled	Absence Percentage %
Austin, Ann	P	A1	P	A2	A3*	P	P	X	P				3	12	25%
Brown, Brad	P	P	P	P	P	P	P	X	P				0	12	0%
Cooper, Carol	P	P	P	P	P	P	P	X	P				0	12	0%
Denton, Dennis	P	P	A1	P	P	P	P	X	P				1	12	8%
Evans, Eric	*	P	P	P	P	P	P	X	P				0	12	0%

*Clerk was asked to send warning letter to Ann Austin on May 23

*Eric Evans was appointed to the commission in February

This sample was filled out as of the end of September, and represents a group that meets 12 times a year. Ann Austin was absent 3 times, and then the liaison notified the Clerk to issue a warning letter.