



## PARKS AND RECREATION DEPARTMENT

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### TEEN COMMISSION STAFF REPORT

January 22, 2020

#### Subject

Commission Proposals for FY 2020-21 City Work Program

#### Recommended Action

Finalize the Teen Commission's 2020-21 City Work Program proposals and identify the top three proposals.

#### Background

In the months of December/January, each Commission will submit proposed ideas for the City Work Program for the upcoming fiscal year (FY). These proposals will be taken into consideration by City Department Heads and the City Manager when developing the proposed City Work Program for City Council's consideration. Commissions should identify their top 3 proposals and limit proposals to no more than 10.

When the proposed City Work Program is brought to Council in March, the proposals submitted by Commissions will be provided as attachments with indications as to which proposals are reflected in the proposed City Work Program. Once the City Work Program is adopted by Council, Commissions will then develop their Commission Work Programs based upon the items relevant to them in the approved City Work Program.

#### Next Steps

It is expected that Commission proposals will be evaluated by the Department Head and City Manager and brought to City Council in March for approval. In April, Commissions will develop their Commission Work Programs based on the City Work Program.

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Prepared by: Daniel Mestizo, Recreation Coordinator

#### Attachments:

- A - City Work Program Flow Chart
- B - Guidance on Commission Proposals for City Work Program
- C - FY 2019-20 Teen Commission Work Program
- D - Proposals from 1.8.2020 Meeting