



PARKS AND RECREATION DEPARTMENT

QUINLAN COMMUNITY CENTER
10185 NORTH STELLING ROAD • CUPERTINO, CA 95014-5732
TELEPHONE: (408) 777-3120 • FAX: (408) 777-1305
CUPERTINO.ORG

PARKS AND RECREATION COMMISSION STAFF REPORT

January 9, 2020

Subject

Commission Proposals for FY 2020-21 City Work Program

Recommended Action

Provide a list of proposed City Work Program items, identifying the top three proposals, limited to no more than 10.

Background

In the December/January timeframe, each Commission will submit proposed ideas for the City Work Program for the upcoming fiscal year (FY). These proposals will be taken into consideration by Department Heads and the City Manager when developing the proposed City Work Program for City Council's consideration. Commissions should identify their top 3 proposals and limit proposals to no more than 10.

When the proposed City Work Program is brought to Council in March, the proposals submitted by Commissions will be provided as attachments with indications as to which proposals are reflected in the proposed City Work Program. Once the City Work Program is adopted by Council, Commissions will then develop their Commission Work Programs based upon the items relevant to them in the approved City Work Program.

Next Steps

It is expected that Commission proposals will be evaluated by the Department Head and City Manager in February and brought to City Council in March for approval. In April, Commissions will develop their Commission Work Programs based on the City Work Program.

Prepared by: Christine Hanel, Assistant Director

Attachments:

- A - City Work Program Flow Chart
- B - Guidance on Commission Proposals for City Work Program
- C - FY 2019-20 Parks and Recreation Commission Work Program
- D - Commission Proposals for FY 2020-21 City Work Program
- E - Cupertino Municipal Code Chapter 2.36