

Housing Commission FY 2019-20 Work Program

Project/Task	Project Objective	Driven by mandate, law, or Council priority/direction? (If yes, please specify)	Resources Needed (e.g. funding and # of staff hours)	Estimated Completion Date	Measurement Criteria (How will we know how we are doing?)
Housing Strategies	Explore the development of strategies that provides a variety of products across the affordability levels including housing for the developmentally disabled, as well as those with moderate, low, very low, and extremely low income.	City Work Program FY 2019-20	\$20,000 / 50 hours	Spring 2020	Draft of effective strategies and tools presented to Housing Commission, Planning Commission, and City Council.
Homelessness	Conduct audit of services available in Cupertino for the homeless community; confirm estimates of homelessness in Cupertino; explore solutions for homeless students.	City Work Program FY 2019-20	\$10,000 / 25 hours	Spring 2020	Report on status of homelessness presented to Housing Commission and City Council.
Engage with Philanthropic Organizations to find a way to build ELI housing units for Developmentally Disabled and Engage with Habitat for Humanity (or other nonprofit) to build ownership housing at 10301 Byrne Avenue	1) Identify ways to build ELI housing units for developmentally disabled. 2) Look at possibility of building 6-8 affordable ownership townhomes.	City Work Program FY 2019-20	\$150,000 plus additional development costs to be determined after feasibility study / 150 hours	Spring 2020 / Summer 2020	Assist developers/nonprofits, completion of feasibility study.
BMR Linkage Fees Update	Consider increasing linkage fees for residential and non-residential projects to provide funding for BMR affordable units.	City Work Program FY 2019-20	\$175,000, 100 hours	Summer 2019	Housing Commission study session, Planning Commission study session, City Council study session.
Incentives to Build Accessory Dwelling Units (ADUs)	Provide incentives to build ADUs (which provide affordable housing opportunities) by reviewing ordinance and reducing fees.	City Work Program FY 2019-20	\$0, 40 hours	Dec-19	Housing Commission presentation and recommendation, Planning Commission item, City Council item.
Short-Term Rentals (STRs)	Develop a regulatory program to regulate and collect Transient Occupancy Tax (TOT) from STRs.	City FY 2019-20 Work Program	\$17,000, 500 hours	Fall 2019	Housing Commission presentation and recommendation.
Identifying a list of City owned parcels to be considered for affordable housing (APN, lot size, land use)	Identify sites for potential affordable housing developments.	N/A	\$0 / 2 hours	Fall 2019	Housing Commission presentation and recommendation.
Invite community groups to present affordable housing topics	Learn about organizations that serve Cupertino.	N/A	\$0 / 2 hours	Ongoing	Housing Commission presentations.
Monitor, Participate and Report on regional housing meetings including ABAG, RHNA, and HCD.	Commissioners to follow meetings and participate in the process when possible.	Council direction	\$0 / 2 hours	Ongoing	Commissioner reporting on regional housing meetings including ABAG, RHNA, and HCD.