

City of Cupertino  
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**ACTION MINUTES OF THE REGULAR MEETING OF  
THE HOUSING COMMISSION HELD ON NOVEMBER 14, 2019**

**CALL TO ORDER**

Vice Chair Bose opened the meeting at 9:00am.

Chair Daruwalla joined the meeting at 9:03am.

**ROLL CALL**

Commission Members present:      Nina Daruwalla, Chair  
                                                 Sue Bose, Vice Chair  
                                                 Connie Cunningham, Commissioner  
                                                 Sanjiv Kapil, Commissioner

Commission Members absent:      Siva Gandikota, Commissioner

Staff present:                              Kerri Heusler, Housing Manager  
                                                 Lauren Ninkovich, Associate Planner

**APPROVAL OF MINUTES**

1. Minutes of the July 25, 2019 Housing Commission meeting were approved as written.

Daruwalla moved and Cunningham seconded.

AYES: 3

NOES: 0

ABSTAIN: Kapil

ABSENT: Gandikota

VOTE: 3-0-1-1

**STUDY SESSION**

2. Presentation from Housing Trust of Silicon Valley

The Commission accepted a presentation from Housing Trust of Silicon Valley. Staff answered questions from Commissioners. Members of the public Kitty Moore and Jennifer Griffin spoke on this item.

3. Study Session regarding the proposed policy document for the City of Cupertino Ethics Protocol for Elected and Appointed Officials.

The Commission accepted a presentation from staff member Heusler. Staff answered questions from Commissioners. Commissioner Cunningham provided written communications and read them aloud during the meeting. Written communications also included an email from member of the public Brock Carpenter. Member of the public Jennifer Griffin spoke on this item.

The Commission recommended the following:

- Use word “shall” instead of “should” throughout entire document
- Review and make recommendations on prior Ethics Documents as part of the record

#### **ORAL COMMUNICATIONS**

Member of the public Jennifer Griffin spoke on difficulties with public hearings.

#### **WRITTEN COMMUNICATIONS**

None

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

None

#### **STAFF AND COMMISSION REPORTS:**

Staff member Heusler provided information about the following items:

- BMR Waitlist
- 

#### **ADJOURNMENT:**

The meeting was adjourned at 10:57am to the next regularly scheduled Housing Commission meeting.  
Respectfully submitted:

/s/Kerri Heusler  
Kerri Heusler  
Housing Manager