

CITY OF CUPERTINO  
10300 Torre Avenue  
Cupertino, CA 95014

CITY OF CUPERTINO  
PLANNING COMMISSION MEETING  
APPROVED MINUTES, February 26, 2019

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**PLEDGE OF ALLEGIANCE**

At 6:45 p.m Chairperson Wang called to order the regular Planning Commission meeting in the Cupertino Community Hall Council Chambers, 10350 Torre Avenue, Cupertino, CA. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Chairperson R Wang, Vice Chair Vikram Saxena, Commissioners Kitty Moore, David Fung. Absent: Alan Takahashi

**APPROVAL OF MINUTES**

1. **Subject:** Draft Minutes of February 12, 2019.

**Recommended Action:** Approve or modify the Draft Minutes of February 12, 2019

Moved by Saxena and seconded by Moore to amend the minutes with the correction to Oral Communications as requested by speaker, Lisa Warren, and a typographical error. The minutes will be resubmitted for approval.

The motion carried 4-0-1 (Takahashi absent).

**POSTPONEMENTS/REMOVAL FROM CALENDAR:** None

**ORAL COMMUNICATIONS:** None

**WRITTEN COMMUNICATIONS:** None

**CONSENT CALENDAR:** None

**PUBLIC MEETINGS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

2. **Subject:** Survey on improving Council-Commissions Communications and Work Program workflow

**Recommended Action:** Receive presentation and survey

Acting City Manager, Timm Borden, provided background information regarding the survey. The survey results are due on March 4, 2019. He also provided new guidelines for the Work Program workflows. He answered questions from the Commissioners. The Planning Commission provided thoughts and comments regarding some of the questions shown on the survey.

Moved by Wang and seconded by Moore to re-order the agenda to move item 4 ahead of item 3. The motion carried 4-0-1 (Takahashi absent).

**4. Subject:** FY 2019-2020 Planning Commission Work Program

**Recommended Action:** Discuss Work Program ideas

Acting Director of Community Development, Ben Fu, reviewed the prior year's Work Program. He invited suggestions for new items to be added by the Commissioners.

Chair Wang opened the public comment period and the following individual(s) spoke:

Peggy Griffin

Jennifer Griffin

Dashiell Leeds

Lisa Warren

Cupertino Resident

Chair Wang closed the public comment period.

The Planning Commission discussed topics to add to the Work Program. Staff member Fu composed a list per the discussion and will forward it to the City Council for consideration.

Moved by Fung and seconded by Wang to forward the Planning Commission's Work Program topics to the City Council. Staff will bring the list back to the Planning Commission for review as well. The motion carried 4-0-1 (Takahashi absent).

**3. Subject:** Draft Citywide Parks and Recreation System Master Plan

**Recommended Action:** Receive the presentation and provide input

Parks and Community Services Director, Jeff Milkes, and Park Improvement Manager, Gail Seeds, reviewed the draft Master Plan's framework and answered questions from the Commissioners.

Chair Wang opened the public comment period and the following individual(s) spoke:

Jennifer Griffin

Stephen Lester

The Planning Commission discussed various aspects of the draft Master Plan and provided input to Staff.

/s/ Beth Ebben  
Beth Ebben, Deputy Board Clerk